



IOWA PMP AWARE

User Support Manual

Table of Contents

Table of Contents	2
1 What Is a Requestor?	5
2 Pre-Loaded User Access	5
3 Registration	6
3.1 Registration Process	7
3.2 Registering as a Delegate	12
3.3 Email Verification.....	12
3.4 Validation Documents	13
3.5 Account Approved	14
4 Requestor Dashboard	14
4.1 Recent Requests	15
4.2 Delegates/Supervisors.....	15
4.3 Announcements and Quick Links	15
5 RxSearch.....	16
5.1 Creating a Patient Request	16
5.1.1 Viewing the Patient Rx Request	18
5.1.2 Multiple Patients Identified	18
5.1.3 Partial Search Results	19
5.1.4 No Results Found	19
5.2 Request History	20
5.3 Bulk Patient Search.....	22
5.4 MyRx	25
6 User Profile Management.....	26
6.1 My Profile	26
6.2 Setting Default PMPi states	28
6.2.1 Using PMPi with a Patient Rx Search	29
6.3 Delegate Management	29
6.3.1 Approving and Rejecting Delegates	30
6.3.2 Removing Delegates.....	30
6.4 Password Management.....	31
6.4.1 Updating the Current Password.....	31
6.4.2 Resetting a Forgotten Password	31
7 Data and Rx Management	34

7.1	Error Correction	34
7.2	Rx Maintenance	38
7.2.1	Correcting Prescriptions	38
7.2.2	Voiding Prescriptions	41
7.3	New Rx	42
7.4	PharmacyRx	44
8	Law Enforcement and Regulatory User Access: Insight Reports	45
8.1	New Reports	45
8.1.1	Prescriber Activity Request	46
8.1.2	Dispensary Activity Request	49
8.1.3	Investigative Patient Request	52
8.2	Reports History	56
9	Assistance and Support	57
9.1	Technical Assistance	57
9.2	Administrative Assistance	57
10	Document Information	57
10.1	Disclaimer	57
11	Introduction to NarxCare	58
12	Application Interface Overview	59
13	Application Section Detail	60
13.1	Header	60
13.1.1	Drop down menu bar	60
13.1.2	Patient Identifying Information	61
13.1.3	Navigation tabs	61
13.1.4	Report download links	62
13.2	Narx Report	62
13.2.1	Scores and additional risk indicators	62
13.2.2	Rx Graph	63
13.2.3	Prescription Detail	64
13.2.4	Prescriber and Pharmacy Detail	65
13.3	Resources	65
13.3.1	MAT locator	65
13.3.2	CDC documents	65
14	Narx Scores	67

14.1	Overview	67
14.2	Narx Score Algorithm.....	68
14.3	Clinical Application	72
15	Overdose Risk Score.....	76
15.1	Overview.....	76
15.2	ORS Algorithm	76
15.3	Clinical Application	77
16	Additional Risk Indicators	80
16.1	Overview.....	80
16.2	Clinical Application	80

1 What Is a Requestor?

A requestor is a PMP AWARxE account type that is typically used to review a patient's prescription history. A requestor's primary task within the application is to determine if a patient should be given or dispensed a prescription based on their prescription history. Requestors are the strongest line of defense to prevent prescription drug abuse. Physicians and pharmacists are the most common type of requestor, however, there are a myriad of roles that can be classified as a requestor, including those of Law Enforcement. A complete list of available roles that fall into the requestor category are as follows:

Healthcare Professionals

- Dentist
- Dispensing Physician
- Medical Intern
- Medical Resident
- Military Prescriber
- Nurse Practitioner / Clinical Nurse Specialist
- Optometrist
- Out of State Pharmacist
- Out of State Prescriber
- Pharmacist
- Pharmacist's Delegate – Licensed
- Physician (MD, DO)
- Physician Assistant
- Podiatrist (DPM)
- Prescriber Delegate - Licensed
- Prescriber without DEA
- Psychologist
- Veterinarian

Law Enforcement

- ATF
- Corrections
- DEA
- FBI
- FDA
- HHS
- Homeland Security
- Local
- Medicaid Fraud Units
- Military Police
- Multijurisdictional Task Force
- OIG
- State Attorney General
- State Criminal Justice Department
- State Drug Control Agent
- State Police
- State Prosecutor (District or Commonwealth Attorney)
- US Attorney
- VA Investigator

Other

- Board of Dentistry Investigator
- Board of Medicine Investigator
- Board of Nursing Investigator
- Board of Optometry Investigator
- Board of Physician Assistants Investigator
- Board of Podiatry Investigator
- Board of Veterinarians Investigator
- Licensing Board Investigator
- Medical Examiner - Delegate
- Medical Examiner/Coroner

2 Pre-Loaded User Access

Please note that users who had an account with the previous system may already have an account in PMP AWARxE. If you received an email alerting you to the system change, then you already have an account. Please use the email address that you received the email to as your username. Please attempt to access your account by following the [Reset Password](#) instructions located in this guide before attempting to create a new account.

If you did not receive an email but you had an account in the previous system, the email address/username on your account may be out of date. Please contact the helpdesk at the number located in the [Technical Assistance](#) section of this document. You will be asked to verify at least two

personal identifiers. If you are unable to verify the identifiers, you will need to contact the State Administrator. Contact information is located in the [Administrative Assistance](#) section of this document.

Please note that if your email address was shared with another user, your account may not have been imported and you will need to re-register, following the steps in the [Registration](#) section.

Once your password is reset, login to the application at <https://iowa.pmpaware.net>. Upon successful login, you will need to enter any missing demographic information on the “Registration Process” screen that is marked by a red asterisk. For further details, please see step 7 of the [Registration Process](#) Section.

Registration Process

Create an Account

[Registration Process Tutorial](#)



[Get Adobe Acrobat Reader](#)

All fields with an asterisk () are required.*

Personal

DEA Number(s) *

 [+ Add](#)

DEA Numbers Added

National Provider ID *

 [AutoFill Form](#)

Professional License Number *

License Type *

First Name *

Middle Name

Last Name *

Date of Birth *

Last 4 digits of SSN *

Add a Healthcare Specialty *

[Browse All](#)

★ Designates Primary Specialty

Upon successful registration completion, you will be taken to the Dashboard. See the [Requester Dashboard](#) section for more information.

3 Registration

PMP AWA_{Rx}E requires that every individual register as a separate user, using their email address as their username within the system. A user can register as a delegate, a role which is designed to allow the user to generate reports on the behalf of another, current user. An example of a delegate role would be a nurse at a small doctor’s office. The nurse would act as a delegate to the physician to create Patient Rx reports for the patients that the physician would be seeing that day. All queries run by the delegate will be attributed to the prescriber for whom they run the report.

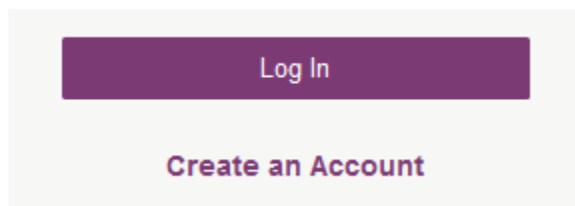
Please note that if you had an account with the previous system, you may already have an account in PMP AWA_{Rx}E. Please attempt to access your account by following the [Reset Password](#) instructions

located in this guide before attempting to create a new account. Please utilize the email address associated with your previous account.

The registration process is comprised of three screens: the Create an Account screen, the Role Selection screen, and the Demographics screen. All three screens must be filled out before the user can successfully submit their registration for processing.

3.1 Registration Process

1. To request a new account in PMP AWA_Rx_E, the user must first load the login screen for the application. The login screen is located at <https://iowa.pmpaware.net>.
2. Once at the login screen, the user must click the “Create an Account” option to begin the process.



3. The next screen requires the user to enter their current, valid email address and select a password. The password must be entered a second time for validation.
 - a. The password must contain at least 8 characters, including 1 capital letter, 1 lowercase letter, a number, and 1 special character (such as !, @, #, \$)
 - b. A Registration process tutorial is located at the top right of the screen.

Registration Process

Create an Account

Registration Process Tutorial



Get Adobe Acrobat Reader

Email

Password

Password Confirmation

Save and Continue

4. After the email and desired password have been entered, the user must click the “Save and Continue” button.
5. The second step is the role selection screen. The user can expand the role categories to select the role that fits their profession.

- a. If you do not see an applicable role for your profession, the State Administrator has not configured a role of that type and potentially may not allow users in that profession access to PMP AWARxE.

Registration Process

Select your User Roles

- ☒ Healthcare Professional
- ☒ Law Enforcement
- ☒ Other

Save and Continue

Registration Process

Select your User Roles

Healthcare Professional

- ☐ Physician (MD, DO)
- ☐ Dentist
- ☐ Nurse Practitioner / Clinical Nurse Specialist
- ☐ Physician Assistant
- ☐ Podiatrist (DPM)
- ☐ Optometrist
- ☐ Pharmacist
- ☐ Psychologist
- ☐ Veterinarian
- ☐ Medical Intern
- ☐ Medical Resident
- ☐ Military Prescriber
- ☐ Pharmacist's Delegate - Licensed
- ☐ Prescriber Delegate - Licensed
- ☐ Prescriber without DEA
- ☐ Out of State Prescriber
- ☐ Out of State Pharmacist

Law Enforcement

Other

Save and Continue

6. After the role has been selected, the user must click the "Save and Continue" button.
7. The final screen is the demographics screen. Here the user must enter their name, date of birth, employer information, and other information as configured by the State Administrator.
 - a. Required fields are marked with a red asterisk.
 - b. Please enter all active DEA numbers, if applicable.

Registration Process

Create an Account

Registration Process Tutorial



Get Adobe Acrobat Reader

All fields with an asterisk (*) are required.

Personal

DEA Number(s) *

+ Add

DEA Numbers Added

National Provider ID *

AutoFill Form

Professional License Number *

License Type *

Controlled Substance ID *

First Name *

Middle Name

Last Name *

Date of Birth *

Last 4 digits of SSN *

Add a Healthcare Specialty *

[Browse All](#)

★ Designates Primary Specialty

Primary Contact Phone *

Employer

Name *

Address *

Address Line 2

City *

State *

Zip Code *

Phone *

Fax

Submit Your Registration

- c. **Dispenser Users:** In order to utilize the features outlined in the [Rx Management](#) section, an Employer (Dispensary) DEA number must be added to the account in the Employer section and the user must certify that they are responsible for correcting/maintaining prescription information for the associated DEA number in the Rx Management Section above the “Submit Your Registration” Button. If the user does not complete the above steps, Rx Management cannot be utilized.

Employer

DEA Number(s)

☒ MZ1111119

+ Add

DEA Numbers Added

☒ MZ1111119

Name

Address

Rx Management

I am responsible for correcting/maintaining prescription information of the Employers selected below for submission to the PMP:

☐ DEA: MZ1111119


Submit Your Registration

8. After all information has been entered into the form, the user must click the “Submit Your Registration” button to complete the process. **Note:** If you are a delegate, please see the [Registering as a Delegate](#) section for an additional step in the registration process.
9. The user will then be taken to a landing page notifying them that their account is either pending approval, or incomplete and requires further action.
- Users will also be notified that a link to verify their email address has been sent.
 - If your account is “Pending Approval,” it is complete and is awaiting approval by the State Administrator. You will be notified via your registered email once your account is approved.


Menu

Doctor Jordan ▾

Home > Dashboard

**STATE**
DEPARTMENT OF HEALTH
Powered by NarxCare™

Your Account is Pending Approval

[Registration Process Tutorial](#)  [Get Adobe Acrobat Reader](#)

Welcome

Based on the User Roles you've chosen, you may be required to submit additional documentation. You will receive an email with instructions and the necessary forms to be submitted. Once all validation documents are met, your registration will be reviewed for approval. Watch your email or log in for status updates.

Your User Roles

Healthcare Professional	Validation Documents Required
Physician (MD, DO)	None Required

- c. If your account is “Incomplete,” you must submit the required validation documents in order for your account to be approved. Please see the [Validation Documents](#) section.

Menu Doctor Jordan ▾

Home > Dashboard

STATE
DEPARTMENT OF HEALTH
Powered by NaryCare™

Your Registration is Not Complete

[Registration Process Tutorial](#) [Get Adobe Acrobat Reader](#)

Welcome

Based on the User Roles you've chosen, you may be required to submit additional documentation. You will receive an email with instructions and the necessary forms to be submitted. Once all validation documents are met, your registration will be reviewed for approval. Watch your email or log in for status updates.

Your User Roles

Healthcare Professional	Validation Documents Required	Documentation Received
Physician (MD, DO)	Requestor_Notary_Form.pdf	Fill out the required form and upload it

Upload Requestor Notary Form

Physician (MD, DO)

[+ Add File...](#)

3.2 Registering as a Delegate

Registering as a delegate is virtually identical to registering as any of the other healthcare professional roles. The user would select one of the delegate roles (e.g. *Prescriber Delegate – Licensed* or *Pharmacist Delegate – Licensed*) and enter any required information on the demographics screen.

The final section of the demographics screen requires the delegate to enter their supervisor’s email address. **The supervisor must already have a registered account with the PMP AWARE.** Delegates may enter more than one supervisor. When adding a supervisor, a delegate will want to ensure that they enter the supervisor’s email address correctly and that they are using a valid email address.

Delegate

I am a delegate for the following people... *

Email

supervisor@email.com

Add

3.3 Email Verification

1. After the user submits their registration, PMP AWARE sends an email to the supplied email address asking for verification of an active email address.
2. The user must click the link within the email to verify their email address.

- a. The link contained within the email is only valid for 20 minutes. In the event the time has expired, clicking the link will result in a new email verification notification being sent to the user. The user must click on the link in the new email to verify their email address.
3. The user is taken to a screen displaying a message that their email address has been validated.

3.4 Validation Documents

1. If a State Administrator requires further validation for a role the user registered for, the user will receive an email with instructions the State Administrator has provided and the necessary forms to fill out and complete. Applicants may be required to provide a copy of the applicant's current registration certificate.
2. The user completes the required form(s) in accordance with the instructions.
3. The user must then submit the form(s)/documentation to the PMP AWA_Rx_E system, which can be done by two methods.
 - a. The user logs into the PMP AWA_Rx_E using their email address and password used to request an account.
 - i. The user is presented with a file upload screen.

Your Registration is Not Complete

Welcome


Based on the User Roles you've chosen, you may be required to submit additional documentation. You will receive an email with instructions and the necessary forms to be submitted. Once all validation documents are met, your registration will be reviewed for approval. Watch your email or log in for status updates.


Your User Roles

Healthcare Professional	Validation Documents Required	Documentation Received
Physician (MD, DO)	Acceptable_Use_Policy.pdf	Fill out the required form and upload it

Upload Acceptable Use Policy

Physician (MD, DO)


+ Add File...

[Registration Process Tutorial](#)
 [Get Adobe Acrobat Reader](#)

- ii. The user clicks “add file” and selects the file for upload. No further action is needed. The user will receive an email notifying them that an update has been made to their account. Once the validation document(s) are uploaded, no further action is needed by the user.

Welcome

[Registration Process Tutorial](#)[Get Adobe Acrobat Reader](#)

Based on the User Roles you've chosen, you may be required to submit additional documentation. You will receive an email with instructions and the necessary forms to be submitted. Once all validation documents are met, your registration will be reviewed for approval. Watch your email or log in for status updates.


Your User Roles


Healthcare Professional	Validation Documents Required	Documentation Received
Physician (MD, DO)	Acceptable_Use_Policy.pdf	Documents Uploaded (Complete)

Upload Acceptable Use Policy

Physician (MD, DO)


Acceptable_Use_Policy.pdf, 150.13 KB
 Uploaded less than 1 second ago
 Delete


Registration_Certificate.pdf, 150.13 KB
 Uploaded less than 1 second ago
 Delete


 + Add File...

- b. The user mails the forms to the state office.

3.5 Account Approved

1. After the State Administrator has determined that all requirements have been met for the user account, the account can be approved.
2. The user receives an email stating that their account has been approved and is now active.
3. The user can then log into PMP AWA_Rx_E at <https://iowa.pmpaware.net> using the email address and password supplied during the account creation process. If the user no longer has the password, it can be reset by navigating to:
https://iowa.pmpaware.net/identity/forgot_password
 Users can also click the "Reset Password" link on the main page of the application at
<https://iowa.pmpaware.net>

4 Requestor Dashboard

The Requestor Dashboard is the first screen users see once logged in with an approved account. It provides a quick summary of pertinent items within PMP AWA_Rx_E, including State Administrator

announcements, the user's recent patient searches, and their delegates'/supervisors' statuses. The Dashboard can be accessed at any time by clicking **Menu > Dashboard** (Under "Home").

My Dashboard

Recent Requests

RECENT REQUESTS

Patient Name	DOB	Status	Request Date	Delegate
BOB TESTPATIENT	01/01/1900	Complete	03/28/2018 10:48 AM	
BOB TESTPATIENT	01/01/1900	Complete	03/28/2018 10:48 AM	
bob testpatient	01/01/1900	Complete	03/27/2018 3:36 PM	
dave testpatient	01/01/1900	Complete	03/21/2018 9:31 PM	
dave testpatient	01/01/1900	Complete	03/21/2018 9:31 PM	

View Requests History

Delegates

DELEGATES

Delegate Name	Status	Request Date
Sally Delegate 2	pending	07/13/2017
John Delegate 1	approved	05/27/2016

My Favorites

[RxSearch - Patient Request](#)

PMP Announcements

Test Announcement 02/13/2018

This is an Appriss PMP AWAxE - Demo global test notification. Please disregard.

ATTN Physicians 01/31/2018

License renewals must be submitted by 1/31/2018. Renewals submitted after this date may result in loss of access to the PDMP u... [more](#)

View all Announcements

Quick Links

[Board of Pharmacy](#)
[Board of Nursing](#)
[Appriss Health Products](#)
[CDC](#)

4.1 Recent Requests

This section shows the last few patient searches that were performed by the user or by one of the user's delegates. Clicking the patient name will take the user to the patient report. **NOTE:** The report seen here is a historical report. It is the data that was viewed when the report was initially run. For instructions on performing patient Rx history searches, see section [Creating a Patient Rx Request](#).

4.2 Delegates/Supervisors

This section shows the user's delegates or supervisors depending on the user's role. A supervisor can quickly change a delegate's status from the dashboard by clicking the delegate's name. They will be taken to the Delegate Management screen where they can approve, reject, or remove a delegate from their profile. For additional information regarding delegate management, see the [Delegate Management](#) section.

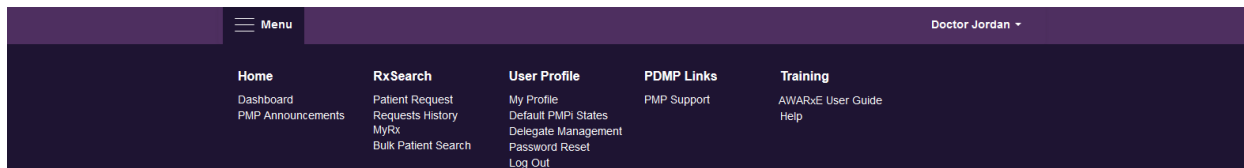
Delegates can add new supervisors at any time. Please see the [My Profile](#) section for more information.

4.3 Announcements and Quick Links

State Administrators can configure Announcements to be displayed to users in this section. The quick view on the right shows only the first few lines of text, but clicking on the **Announcements** button will display the full announcement text. The announcements can be configured as role specific meaning that a user whose role is physician can have an announcement whereas a delegate user may not have the same announcement viewable under their profile.

State Administrators can also configure Quick Links to webpages outside of PMP AWAxE.

5 RxSearch

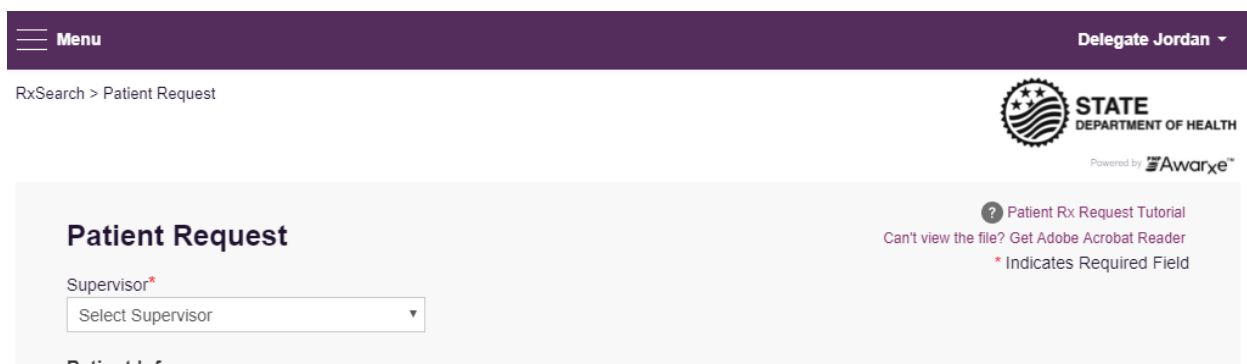


Depending on the settings the State Administrator has enabled for the portal in general and the specific roles types, there may be different options available. The screenshot above and the descriptions that follow in this section are all inclusive. If an option is not available, then it has not been enabled by the State Administrator.

5.1 Creating a Patient Request

The Patient Request is a report that displays the previous prescription drug activity for a specific patient.

1. A user must log into PMP AWARxE and navigate to **Menu > RxSearch > Patient Request**. If needed, there is a tutorial located toward the top right of the screen.
2. If the user is a delegate, then they must select a supervisor from the dropdown at the top of the screen. If they have no available supervisors, then they must contact their supervisor to approve their account, add a supervisor under My Profile if available for editing (see [My Profile](#) for further instructions), or contact the State Administrator.



3. The screen displays search fields to lookup a patient. All fields marked with a red asterisk (*) are required. At a minimum, the user must enter a first and last name and date of birth for the patient. Start and end dates for prescriptions are also required.

Patient Request

Patient Rx Request Tutorial
 Can't view the file? Get Adobe Acrobat Reader

* Indicates Required Field

Patient Info

First Name*

Last Name*

☐ Partial Spelling

☐ Partial Spelling

Date of Birth*

Phone Number

Prescription Fill Dates

Prescription dates have to within the last 3 years.

From*

To*

Patient Location (Optional)

The search accuracy can be improved by including the address.

Street Address

City

State

Select State ▼

Zip

PMP Interconnect Search (Optional)

To search in other states as well as your home state for patient information, select the states you wish to include in your search.

☐ Select All

A

☐ Alabama

☐ Alaska

☐ Arizona

C

☐ California

☐ Colorado

☐ Connecticut

D

☐ Delaware

F

☐ Florida

G

☐ Georgia

H

☐ Hawaii

I

☐ Idaho

☐ Illinois

☐ Indiana

☐ Iowa

K

☐ Kansas

☐ Kentucky

L

☐ Louisiana

M

☐ Maine

☐ Maryland

☐ Massachusetts

☐ Michigan

☐ Minnesota

☐ Mississippi

N

☐ Nebraska

☐ Nevada

☐ New Hampshire

☐ New Jersey

☐ New Mexico

☐ New York

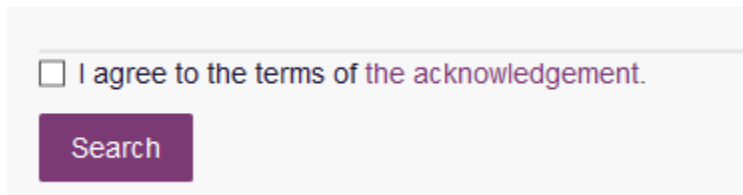
☐ North Carolina

☐ North Dakota

Search

- a. Partial Spelling – By clicking the *Partial Spelling* boxes for either first or last name, users have the option to use only part of a patient’s name to perform a search. This can be very helpful when searching hyphenated names or names that are often abbreviated such as “Will” vs. “William”.
- b. At least three letters must be included in order to employ *Partial Spelling*.

4. If the user requires information from other states, the user can select the desired states from the list of available PMPi states. Please note that the states in the above image may not be reflective of the states a user has access to.
 - a. If a state is not available within the PMPi list, then data sharing is not currently available with that state for the user's role.
 - b. **NOTE:** Only an exact name match will return results from interstate searches. There will not be a multiple patient list displayed for patients who do not have an exact name match.
5. The user must accept the acknowledgment by clicking the "the acknowledgment" link, read, click "dismiss," and click the radio button to certify they have read it.



☐ I agree to the terms of the acknowledgement.

Search

6. The user clicks the search button to begin the search.
7. When a single patient has been identified, results are returned to the screen.
8. If the search could not determine a single patient match, the user will receive a message warning of multiple patient matches. The patient records that correspond with the patient can all be selected for inclusion in the report (see the [Multiple Patients Identified](#) and [Partial Search Results](#) sections for more information).

5.1.1 Viewing the Patient Rx Request

For more details on understanding the results of the request, please see the [Narx Report](#) section.

5.1.2 Multiple Patients Identified

1. When submitting a Patient Rx Request, if the entered search criteria cannot identify a single patient, the user receives a message that multiple patients have been identified.
2. The user can refine their search criteria and rerun the report or select one or more of the patient groups identified and run the report.

10 years from today

Multiple Patients Found

Why do I see this?

We identified multiple patients who match the criteria you provided. You have the following options:

- Refine your search by providing additional search information.
- Select any patient group to run a report.
- If you believe more than one group identifies your patient, select them to run a report.

☐ Patient 1202

Name	DOB	Gender	Address
BOB TESTPATIENT	1900-01-01	male	1023 NOT REAL ST, WITCHITA, KS 67203

☐ Patient 1203

Name	DOB	Gender	Address
BOB TESTPATIENT	1900-01-01	male	1023 NOT REAL ST, WITCHITA, KS 67203

☐ Make a Suggestion

Refine Search Criteria

Run Report

5.1.3 Partial Search Results

- When submitting a Patient Rx Request using partial names, if the entered search criteria cannot identify a single patient record, the user receives a message that multiple patients have been identified.
- The user can refine their search criteria and rerun the report or select one or more of the patient records identified and run the report.

Results

2 matching patient records found [Refine Search](#)

Select patient(s) to include in the report

<input type="checkbox"/> BOB TESTPATIENT	DOB: 1900-01-01	Gender: male	1023 NOT REAL ST WITCHITA KS 67203
<input type="checkbox"/> BOB TESTPATIENT	DOB: 1900-01-01	Gender: male	1023 NOT REAL ST WITCHITA KS 67203

Run Report

5.1.4 No Results Found

- If a user searches for a patient and no matching patient can be found, a message is displayed on the screen informing the user that the patient could not be found.



Error
No matching patient identified.

DISMISS

- If a match for the patient is found, but there are no prescriptions that match the date range entered, the user will receive the below message and can click “Change Date Range” to enter a different date range.

Patients found but no prescriptions found.

We were able to find this patient. However, there are no prescription records within the prescription fill dates provided. Please try a longer date range.

Change Date Range

- The user can modify their search information and resubmit their request.
 - The user can modify the date range of the search
 - The user should verify all information entered on the request (ex. Incorrect birthdate, name misspelling, etc.)
 - The user can attempt a partial search if a partial search was not originally performed and is available for selection

5.2 Request History

- To view a Patient Rx Request that was previously created, navigate to **Menu > Requests History** (located under Rx Search.)
- A list of Patient Rx Requests previously made are displayed.

Advanced Options Yes Yes

Requests History						
Select a patient to review details about the request.						
Patient First Name	Patient Last Name	Requestor	Requested For	Request Type	Status	Date Requested
John	Doe	You		AWARxE	Complete	11/16/2017 1:47 PM
DAISY	DUCK	You		AWARxE	Complete	10/14/2017 1:07 AM
DAISY	DUCK	You		AWARxE	Complete	10/03/2017 12:32 PM
John	Doe	You		AWARxE	Complete	10/03/2017 12:31 PM
John	Doe	You		AWARxE	Complete	09/06/2017 10:52 AM
alice	testpatient	You		AWARxE	Complete	08/28/2017 10:32 AM

- The user can filter the request listing by clicking the “Advanced Options” button. Users can enter patient name, requester name to view reviewing a delegate’s history, patient birthdate, or request date ranges.

Advanced Options ▾ REQUESTOR NAME Yes PATIENT NAME Yes Search

Common Search Options:

First Name Last Name

Search for: ☒ Requestor Name ☒ Patient Name

Patient Date of Birth

Request Begin Date Request End Date

Download PDF Download CSV

Request Type	Status	Date Requested
AWARxE	Complete	11/16/2017 1:47 PM
AWARxE	Complete	10/14/2017 1:07 AM
AWARxE	Complete	10/03/2017 12:32 PM

- The user can only view Patient Rx Requests they or their delegate(s) have created.
- If configured by the PMP Administrator, the user can export their search history by clicking the Download PDF or Download CSV icons.
- The user can select a previous request to view the details of the request in a detail card at the bottom of the screen. Select by clicking anywhere in the row of the request.

Requests History Download PDF Download CSV

Select a patient to review details about the request.

Patient First Name	Patient Last Name	Requestor	Requested For	Request Type	Status	Date Requested
John	Doe	You		AWARxE	Complete	11/16/2017 1:47 PM
DAISY	DUCK	You		AWARxE	Complete	10/14/2017 1:07 AM
DAISY	DUCK	You		AWARxE	Complete	10/03/2017 12:32 PM
John	Doe	You		AWARxE	Complete	10/03/2017 12:31 PM
John	Doe	You		AWARxE	Complete	09/06/2017 10:52 AM
alice	testpatient	You		AWARxE	Complete	08/28/2017 10:32 AM

John Doe View Refresh

DOB: 01/01/1900
Location: WICHITA ,KS 67205
Other States:
Reason:
Prescription Fill Dates: September 05, 2016 until November 16, 2017

- Search criteria is displayed
 - PMPi states used during the search are displayed
 - If the user’s requests require approval and the request is pending or was denied, the reason is displayed.
- The user can view the results of the previously submitted request by clicking the “View” button.

Results of previous requests are not updated with new information. If a user requires updated information for their request, they must generate a new request for the patient. Generating a new Rx Request from a previous request can be quickly be done by clicking the “Refresh” button next to the “View” button. This will take the user back to Patient Request screen with all previously used search parameters already populated.

5.3 Bulk Patient Search

The Bulk Patient Search is similar to the normal Patient Request (search). It however allows the entry of multiple patients at once rather than one at a time. Patient names are either entered manually or via an uploaded CSV file. To access Bulk Patient Search, navigate to **Menu > RxSearch > Bulk Patient Search**.

The screen is comprised of two tabs, the Bulk Patient Screen which is the landing page and is where the user can start a new search, and the Bulk Search History tab, used for reviewing the results of a request or viewing previous request results.

Manual Entry

1. Enter First Name, Last Name, DOB (and any other state required fields)
2. Click the *Add* button after each entry.

The screenshot displays the 'Bulk Patient Search' interface. At the top, there are two tabs: 'Bulk Patient Search' (active) and 'Bulk Search History'. Below the tabs, the title 'Bulk Patient Search' is centered. Underneath, a section titled 'How do you want to enter patients?' contains two radio buttons: 'Manual Entry' (selected) and 'File Upload'. Below this, the 'Manual Entry' section is shown, featuring four input fields: 'First Name*', 'Last Name*', 'Date of Birth*' (with a date picker set to MM/DD/YYYY), and 'Zip Code'. A purple '+ Add' button is positioned to the right of the 'Zip Code' field. A small asterisk note '* Indicates Required Field' is located to the right of the input fields. The top right corner of the interface indicates 'Powered by Awarxē'.

File Upload

1. Click the radio button for “File Upload”
2. Download the Sample CSV by clicking “View Sample File”
3. Fill out the required fields and upload the file.
4. Click Validate Format to download a validation report and ensure all records were entered correctly. Null values in the Errors columns indicate acceptable data. If a search is submitted with an invalid file, this will result in a validation error for the search. The file must be corrected and the search resubmitted with the corrected file.

Bulk Patient Search

Bulk Search History

Bulk Patient Search

How do you want to enter patients?

☐ Manual Entry
 ☒ File Upload

File Upload * Indicates Required Field

Upload a CSV file that includes patients by first name, last name, and date of birth. [View Sample File](#)

No File Chosen

Choose File

Clear

Validate Format

Once the user has entered patients for their search either manually or via file upload, the user will then:

1. Create a Group Name for the search. Group name is required. If group name is not selected, the request will result in a validation error for the search.
2. Select additional states for your search if necessary/available.
3. Click *Search*.
 - a. An acknowledgment may be available, and users may be required to acknowledge they have read it if configured by the State Administrator.

A status message will appear.

Success

Your Bulk Request validated successfully and is now being processed. Results can be found in Bulk Patient History tab.

DISMISS

4. To obtain the results of the search, click the Bulk Patient History tab to the right of the Bulk Patient Search tab.

Bulk Patient Search

Bulk Patient History

Bulk Search History

Select a group name to view reports run in that session.

Bulk Search Name	Number of Patients	Date Requested	Processing	Incomplete	Ready
test group	2	10-14-2017	0	0	2
test group	2	10-14-2017	0	2	0

- d. The Bulk Patient History tab will display previous bulk searches. This screen will indicate whether your search results are still processing with a total number of searches still to be processed. It will provide a total count of patients in your search in the “Number of patients” column. It will indicate a count of patient records it could not find in the “Incomplete” column. It will indicate a count of patent search results available in the “Ready” column.
5. Click the Bulk Search Name (which is a hyperlink) to see the results of the search.
6. Click a patient name within the search results. Details of the patient search will appear at the bottom of the page.

Bulk Patient Search
Bulk Patient History

Back

Group Name
test group
Prescription Fill Dates: 10/14/2015 - 10/14/2017
PMP InterConnect States:
Report Prepared: 10/14/2017 12:08 AM

Bulk Patient Summary
Select a patient to view the report

Patient Full Name	DOB	Prescribers	Dispensers	Prescriptions	Supervisor	Status
bob testpatient	01/01/1900	3	2	5		Ready
dave testpatient	01/01/1900	5	4	12		Ready

bob testpatient
 Refresh
View

Date of Birth: 01/01/1900
Location:
PMPi States:
Reason:
Prescription Fill Dates: October 14, 2015 until October 14, 2017

7. Click *View* to see the actual Patient Report, or Click *Refresh* if you are reviewing a previous report and wish to run a current report. For more information on the report results screen, please see the [Narx Report](#) section.

5.4 MyRx

MyRx gives users that have a DEA number associated with their account the ability to run a self-report to see what prescriptions have been filled where they were listed as the prescriber. **NOTE:** This section is only visible if the user has a DEA number associated with their User Profile.

To access MyRx, navigate to **Menu > RxSearch > MyRx**.

The screenshot shows the 'My Rx' page within the RxSearch application. At the top, there is a dark purple header bar with a 'Menu' button on the left and 'Doctor Jordan' with a dropdown arrow on the right. Below the header, a breadcrumb trail reads 'RxSearch > MyRx'. On the right side, there is a logo for the 'STATE DEPARTMENT OF HEALTH' with the text 'Powered by NaryCare™' underneath. The main content area is titled 'My Rx' and includes a note '* Indicates Required Field'. It is divided into three sections: 'Prescriptions Written' with 'From*' and 'To*' date pickers; 'DEA Numbers' with two checked checkboxes for 'AD1111119' and 'JC1111119'; and 'Generic Drug Name (Optional)' with a text input field. A purple 'Search' button is located at the bottom left of the form.

1. Enter the chosen date range for the search.
2. Click the DEA number(s) you want to run a report on.
3. Enter a generic drug name if needed. Click Search.
4. The system will display a report of prescriptions written by the prescriber within the requested date range. The report is available for export via .pdf or .csv if configured by the State Administrator.

Menu

Doctor Jordan

RxSearch > MyRx

Back

STATE
DEPARTMENT OF HEALTH

Powered by NarxCare

Report Prepared: 10/14/2017

Date Range: 10/13/2016 – 10/13/2017

DEA Numbers

DEA Number	Prescriber Name	Address	City	State	Zip
JC1111119	JORDAN, DOCTOR	456 MAIN ST	LYNDON	KY	40242

Prescriptions

Date Written	DEA (Last 4)	Patient	Year of Birth	Drug Name	Days Supply	Pharmacy	Pharmacy Address
10/11/2017	1119	PATIENT, JOSEPH	1972	HYDROCODON-ACETAMINOPHEN 5-325	30	GENERIC PHARMACY	123 PORTER ST LOUISVILLE KY 40202
10/11/2017	1119	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	30	APPRISS PHARMACY	123 MAIN ST LYNDON KY 40242
10/11/2017	1119	PATIENT, DAVE	1985	HYDROCODON-ACETAMINOPHEN 5-325	30	HEALTHY PHARMACY	123 STOUT ST LOUISVILLE KY 40202
10/11/2017	1119	PATIENT, SALLY	1970	HYDROCODON-ACETAMINOPHEN 5-325	30	ONE PHARMACY	123 HOLSOPE LYNDON KY 40242
10/11/2017	1119	PATIENT, MALLORY	1980	HYDROCODON-ACETAMINOPHEN 5-325	30	FIRST PHARMACY	123 1ST ST LYNDON KY 40242
10/11/2017	1119	PATIENT, STEVEN	1975	HYDROCODON-ACETAMINOPHEN 5-325	30	ANOTHER PHARMACY	444 HOP ST LOUISVILLE KY 40211

6 User Profile Management

The User Profile section allows users to view and edit certain aspects of their PMP AWAR_xE account.

To Access the User Profile, navigate to **Menu > User Profile > My Profile**.

6.1 My Profile

The My Profile section allows the user to view their account demographics such as role, license numbers, employer details, etc.

Users have the ability to update their address, email address, Healthcare Specialty, time zone, and supervisor(s) (if a delegate).

Updating personal or employer identifiers (including DEA/NPI/NCPDP numbers) must be requested through the State Administrator.

My Profile

Profile Info [Edit](#)

Name: Jordan Doctor
(ACTIVE: 04/03/2018)
DOB: 01/01/1970
Primary Contact: 502-867-5309
DEA Number(s): JR1111119
Professional License #: 25235242534 **Type:** MD

Employer DEA(s):
Employer: Appris Health
10401 Linn Station Rd
Louisville, KY 40223
Employer Phone: 502-867-5309
Employer Fax:
Role: Physician (MD, DO)

Specialty

Add a Healthcare Specialty * [Browse All](#)

Search by keyword (e.g. Allergy, Internal, Sports, Clinical, etc)

★ Designates Primary Specialty

★

Allopathic & Osteopathic Physicians
Allergy & Immunology

×

Setting

Time Zone

Eastern Time (US & Canada) ▼

Contact Information

Change email address associated with this profile

Current Email: doctorjordan@appriss.com

New Email Address

Re-enter New Email Address

To update your account:

- Updating Employer Information:** Users may update their Employer information by clicking the “Edit” link next to “Profile Info.” Employer Name and Address can be updated here. Update the information in the requested fields and click “Update.” Updating other fields like employer and personal identifiers must be requested through the State Administrator.
- Adding Supervisors:** Delegate users may add additional supervisors to their accounts at the bottom of the screen. The delegate must enter their supervisor’s email address and click add. If the delegate needs to remove a supervisor, click the “x” button next to the supervisor. Click

“Save Changes.” A confirmation message will be displayed.

Supervisors

I am a delegate for the following people... *

Email

doctorsam@clinic.com

Selected Supervisors

Email: doctorjordan@clinic.com

- Healthcare Specialty:** To add or update the Healthcare Specialty, the user may search for their specialty by typing a few characters into the Healthcare Specialty field or by clicking “Browse All” to locate it.

Select the specialty and it will be added to the account. If the user has multiple specialties, the user may designate their primary specialty by clicking the star icon to the left of the specialty. If the user needs to remove a specialty, click the “x” icon to the right of the specialty. Click “Save Changes.”

 **Success**
Preferences Saved. DISMISS

- Email Address:** To update the email address on the account, enter the new email address in the “New Email Address” and “Re-enter Email Address” field. Click “Save changes.” Upon saving a confirmation message will be displayed. Please ensure to click the link in the verification email

 **Success**
Preferences Saved and a new link to verify your email address has been sent. DISMISS

received to verify the new email address.

6.2 Setting Default PMPi states

PMP AWA_R_xE is configured to integrate PMPi to expand search capabilities when researching patient Rx history. Users have the ability to select from a list of approved states and can configure states to be selected by default when performing patient Rx searches. Please note that the states displayed below may not be reflective of the states that are available on a user account.

Default InterConnect PMPs

- ☐ Arizona
- ☐ Colorado
- ☐ Connecticut
- ☐ Idaho
- ☐ Kansas
- ☐ Massachusetts
- ☐ Minnesota
- ☐ New York
- ☐ Rhode Island
- ☐ Tennessee CSMD
- ☐ Vermont

Update Defaults

1. The user navigates to **Menu > User Profile > Default PMPi States**
2. A listing of available states is displayed. Please note that the states in the above image may not match the states available on a user account.
3. The user checks the boxes next to the states they desire to always be pre-selected when creating a new Patient Rx request.
4. The user clicks “Update Defaults” to save their selections.
5. When the Patient Rx request screen is opened to create a new request, the selected default states will now automatically be checked to include in the search results.
 - a. Users can de-select default states as they choose. Having default states does not lock the state to always be required in patient searches.

6.2.1 Using PMPi with a Patient Rx Search

1. When creating a new Patient Rx request, a list of available PMPi states is listed at the bottom of the screen. **Note:** If you are utilizing partial search, available states will not display and PMPi search will not be available.
2. The user can select as many states as they wish to obtain results from.
3. PMP AWA_{RxE} will submit the request for the patient to the PMPi systems of the selected states.
4. Results from those states are blended into the final Patient Rx report.
 - a. The report does not separate Rx information from a state by state basis. It incorporates all information from all sources into a single report.
 - b. **NOTE:** Only an exact name match will return results from interstate searches. There will not be a multiple patient pick list displayed for patients who do not have an exact name match.

6.3 Delegate Management

For supervisors, delegates associated with the user’s account are displayed in a table found at **Menu > User Profile > Delegate Management**. From this location, the supervisor can approve or reject new delegates, or remove existing delegates from their account.

6.3.1 Approving and Rejecting Delegates

1. When a user registers as a delegate for a supervisor, the supervisor receives an email alerting them that a delegate account is pending their approval.
 - a. If the request is not acted upon, PMP AWARe will send follow up emails advising that action is still required.
2. The supervisor logs into the PMP AWARe application (<https://iowa.pmpaware.net>) and navigates to **Menu > User Profile > Delegate Management**.
3. From the Delegate management screen, the supervisor can see all delegates associated with their account. New Delegate(s) are identified with the pending symbol in the Delegate Status column.

Delegate Management					
Select a delegate to review details.					
First	Last	Role	Delegate Status	Date Requested	Date Verified
Jordan	Delegate	Prescriber Delegate - Licensed	Pending	03/28/2018	
Sally	Delegate	Prescriber Delegate - Licensed	Approved	03/28/2018	03/28/2018

4. The user selects the delegate by clicking anywhere within the associated row to view their information in the detail card at the bottom of the screen.

Delegate Management					
Select a delegate to review details.					
First	Last	Role	Delegate Status	Date Requested	Date Verified
Jordan	Delegate	Prescriber Delegate - Licensed	Pending	03/28/2018	
Sally	Delegate	Prescriber Delegate - Licensed	Approved	03/28/2018	03/28/2018

Jordan Delegate		<input type="button" value="Approve"/>	<input type="button" value="Reject"/>
Role: Prescriber Delegate - Licensed Phone: 5028155584 Email: jordannurse@gmail.com (Unverified) Address: 10401 Linn Station Rd Ste 100 Louisville, KY 40223 Date of Birth: 01/01/1900		Delegate (pending) Personal DEA National provider (invalid)	1 Supervisor Jordan Doctor (pending) jordanphysician@appriss.com 0 Delegates

5. To approve or reject the delegate, the supervisor must click the appropriate button above the delegate's information. The delegate's status will be removed if rejected. Please note that supervisors are limited to a total of 6 delegates.

6.3.2 Removing Delegates

1. If a supervisor decides to remove a delegate from their account, the supervisor navigates to **Menu > User Profile > Delegate Management**.
2. The supervisor selects the active delegate from the list displayed.

3. The supervisor clicks the “Remove” button in the detail card at the bottom of the screen.
4. The delegate will be placed back in pending status. The delegate is not removed from the supervisors list.
 - a. If a supervisor wants to add the user again at a later date, the supervisor can locate the former delegate in their list and select approve to add the delegate to their account again.
 - b. If a supervisor wants to completely remove the delegate from their account, the supervisor can select the former delegate and click the “Reject” button. This will remove them from the supervisor’s account.

6.4 Password Management

Password management can be handled within PMP AWA_Rx_E by the user. The user’s password will expire after 180 days. A user can proactively change their password before it expires within the application through their user profile. If a password has expired, or if the user has forgotten the password, they can use “Reset Password” to change their password.

6.4.1 Updating the Current Password

1. When a user wants to change their current password, they navigate to their **Menu > User Profile > Password Reset** section.
 - a. This requires the user to know the current password and be logged into PMP AWA_Rx_E.
2. The user must then enter their current password and enter a new password twice.
3. The new password will take effect once the user has logged out of the application.

Change Password

Current Password

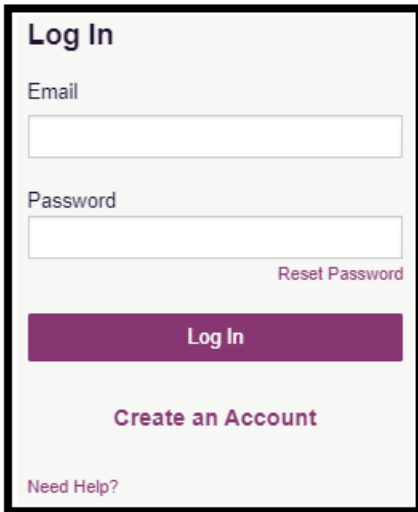
New Password

New Password Confirmation

Change

6.4.2 Resetting a Forgotten Password

1. When a user has forgotten their password or their password has expired, the user should click on the “Reset Password” link located on the log in screen.



Log In

Email

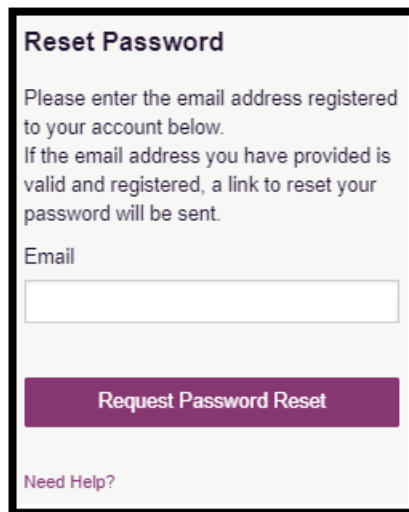
Password

[Reset Password](#)

Log In

[Create an Account](#)

[Need Help?](#)



Reset Password

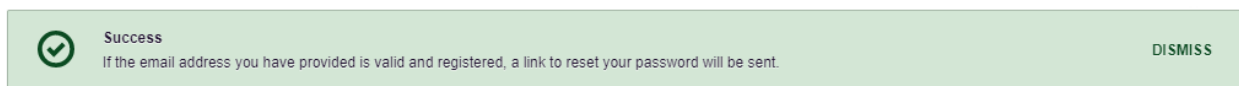
Please enter the email address registered to your account below.
 If the email address you have provided is valid and registered, a link to reset your password will be sent.


Email

Request Password Reset

[Need Help?](#)

2. The user must enter the email address they used to register with the application and click “Request Password Reset.”



 **Success**
 If the email address you have provided is valid and registered, a link to reset your password will be sent.

[DISMISS](#)

3. The user will receive an email containing a link to reset the password as long as the email address was valid and exists on an account.
 - a. The link will only be active for 20 minutes. After the time has expired, the user will need to repeat these steps to generate a new password reset email.
 - b. Per our security protocol, PMP AWA_Rx_E will not confirm the existence of an account. If the user does not receive an email to the email address provided, the below steps should be followed:
 - i. Ensure a valid email address was entered.
 - ii. Check junk, spam, or filtered folders for the message
 - iii. If the email address is a working email address but no email has been received, contact the State Administrators (contact information in Section 7.2, [Administrative Assistance](#)) to request a new password or determine what email address is on the account.
 - iv. Whitelist the below email addresses/domains
 - a. The user should add the following email addresses to the email contacts list
- Or
- b. The user should contact their IT Support to get the following email addresses/domains added as safe senders:

no-reply-pmpaware@globalnotifications.com
@globalnotifications.com
@amazonses.com

4. Once the password reset email is received, the user must click the link in the email to reset their password. The user must enter the new password twice and then save the password.
 - a. The password must contain a capital letter, a lower case letter, a number, and a special symbol, and must be at least 8 characters. Users cannot reuse any of their last 12 passwords.

Change Password

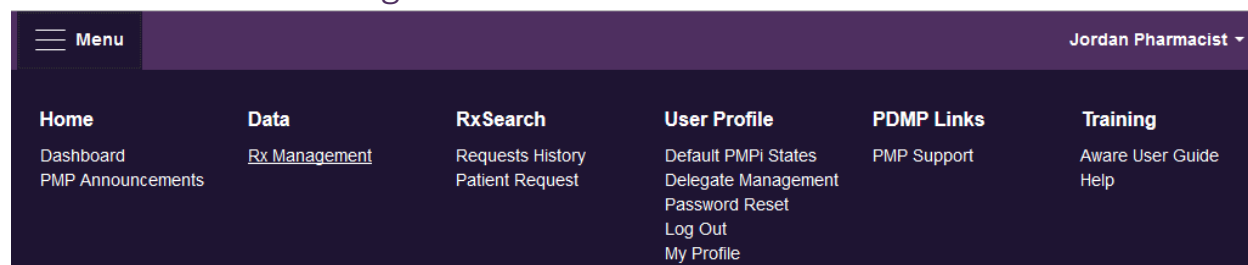
Email

New Password

New Password Confirmation

Change

7 Data and Rx Management



The Rx Management section, located under the Data section, allows for management of prescriptions within PMP AwarxE by dispensary users. In this section, dispenser users can correct dispensation errors, modify inaccuracies on existing prescriptions (ex. incorrect prescriber information), add new prescriptions, and review prescription history for the dispensary.

Depending on the settings the State Administrator has enabled for the portal in general and the specific roles types, there may be different options available. The screenshots below and the descriptions that follow in this section are all inclusive. If an option is not available, then it has not been enabled by the State Administrator.

In order to utilize this feature, users must have an Employer Identifier on their account, and must agree that they are responsible for correcting/maintaining prescription information of the employer Identifier for submission to PMP AwarxE. This must be done during registration. If the user has already registered and does not have any Pharmacy/Dispensary Identifiers available for selection in the below sections, the user must contact the State Administrator to have the Identifiers added and to agree to the terms of use.

Note: Any references to 'Pharmacy' within this guide or the application can be inferred to be references to any dispensing entity.

7.1 Error Correction

Error correction allows for correction of errors for any prescriptions submitted to PMP AwarxE that did not pass validation. This is only applicable to prescriptions submitted via sFTP, file upload, or Realtime submission to PMP Clearinghouse. Any prescriptions submitted via Universal Claim Form cannot be submitted to the PMP AwarxE if a validation error is encountered, as the error must be cleared prior to submission.

To begin correcting errors:

The screenshot shows the 'Rx Error List' interface. At the top, there is a purple header bar with a 'Menu' icon and the text 'Jordan Pharmacist'. Below the header, a breadcrumb trail reads 'Data > Rx Management > Error Correction'. To the right of the breadcrumb is the 'STATE DEPARTMENT OF HEALTH' logo and the text 'Powered by Awarxe'. Below the breadcrumb, there are four tabs: 'Error Correction' (highlighted in purple), 'Rx Maintenance', 'New Rx', and 'PharmacyRx'. The main section is titled 'Rx Error List'. It features a search bar with the placeholder text 'Search using Advanced Options' and a 'Search' button. Below the search bar, there is a form with four fields: 'Pharmacy Identifier' (a dropdown menu), 'RX Number' (a text input field with 'PH1111119' entered), 'Fill Start Date' (a date input field with 'MM/DD/YYYY' placeholder), and 'Fill End Date' (a date input field with 'MM/DD/YYYY' placeholder).

1. Navigate to **Menu > Rx Management** and click the **Error Correction** tab
2. Click “Advanced options” and select a Pharmacy (dispensary) Identifier from the list
 - i) If there are no identifiers in the list, please contact the State Administrator
3. Enter a prescription number and/or date range if necessary
4. Click “Search”

The user will either be presented with a message “No errors found for your selected employer identifiers,” which means there are no prescriptions needing to be corrected, or the user will be presented with a list of prescriptions with errors needing correction.

If configured by the administrator, the user will be able to export this list into a .pdf or .csv file by clicking either of the icons next to the “Search” button.

Rx Error List

Advanced Options ▾

Search using Advanced Options

Search

Displaying 4 of 4

Rx Number	Date Filled	Pharmacy Name	Pharmacy DEA	Pharmacy NCPDP	Errors
78541	10/12/2017	APPRISS PHARMACY	PH1111119		1
78625	10/13/2017	APPRISS PHARMACY	PH1111119		2
98623	10/13/2017	APPRISS PHARMACY	PH1111119		1
98563		APPRISS PHARMACY	PH1111119		1

5. To correct the error, click on the prescription number.
6. The user will be presented with the error correction screen, which will display all fields of the prescription. However, the user may only edit fields containing errors.
 - i) Individual sections (Patient, Pharmacy (dispensary), Prescriber, Prescription, Drug, Pharmacist, etc.) can be hidden or expanded by clicking the “+” icon to the left of the section name.
 - ii) A count of errors will be listed at the top of the screen, and the error itself will be indicated in red with an error message on the form.

Rx #78541

Patient

First Name*	Address*	ID Type
TEST	506 W WASHINGTON ST	Driver's License ID
Middle Name	Address Line 2	ID Number
		1234567
Last Name*	City*	Phone Number
PATIENT	LOUISVILLE	5026084567
DOB*	State*	
01/01/1945	Kentucky	
Gender*	Postal Code*	
Male	40202	

Pharmacy

Pharmacy Name*	Pharmacy DEA #*
APPRISS PHARMACY	PH1111119
Address*	Pharmacy NPI #
123 MAIN ST	
Address Line 2	Pharmacy NCPDP #
City*	Pharmacy Chain Site ID
LYNDON	
State*	Permit Number
Kentucky	
Postal Code*	Contact Name
40242	
	Contact Phone
	5024444444

Prescriber

First Name*	Address One	Prescriber DEA #*
ANOTHER		AM1111119
Middle Name	Address Two	Prescriber XDEA #
Last Name*	City	DEA Suffix
DOCTOR		
Phone Number	State	Prescriber NPI #
5024554555	Select State	
	Postal Code	State License #

Prescription

Prescription Number*	Electronic Rx Order #	Payment Type*
78541		Private Pay
Fill Date*	Electronic Rx Reference #	Date Sold
10/12/2017		mm/dd/yyyy
Written Date*	RxNorm Code Type	Rx Transmission Form
10/12/2017		Unknown
Refills*	RxNorm Code	Directions
0		
Authorized Refills*	Rx Serial #	Treatment Type
Days Supply*	Rx Serial # Issuer	Diagnosis Code (ICD-10)
10		
Partial Fill	Quantity Prescribed	
No		


Drug

NDC Number*	Quantity*	Units*
00406012301	10.0	Each


Pharmacist

Submit Cancel

7. Type in the correct value for the field(s) in error. Once the field(s) are complete, the error(s) will clear.
8. Scroll down to the bottom of the form and click "Submit."
9. You will receive a successful notification and be returned to the error correction list, with prescription cleared from the list.

Powered by 

Error Correction
Rx Maintenance
New Rx
PharmacyRx



Success

Success! Rx #78541 was successfully submitted for processing. It may take a few minutes for the record to appear in a patient search.

DISMISS

Rx Error List

Advanced Options ▾

Search using Advanced Options

Search

Displaying 3 of 3

Rx Number	Date Filled	Pharmacy Name	Pharmacy DEA	Pharmacy NCPDP	Errors
78625	10/13/2017	APPRISS PHARMACY	PH1111119		2
98623	10/13/2017	APPRISS PHARMACY	PH1111119		1
98563		APPRISS PHARMACY	PH1111119		1

7.2 Rx Maintenance

Rx Maintenance allows the user to correct inaccurate information on a prescription, for example, incorrect patient or prescriber information. It also allows users to void a prescription if necessary.

7.2.1 Correcting Prescriptions

To correct inaccurate information on a prescription:

1. Navigate to **Menu > Rx Management >** and click the **Rx Maintenance** tab
2. Enter the search criteria and click search.
 - i) Select the appropriate Pharmacy (dispensary) Identifier
 - ii) Ensure the fill date range is correct. The default is a month prior to the current date.
 - iii) The user can enter only fill dates and select the Pharmacy (dispensary) Identifier
 - iv) The user can also enter a prescription number or prescriber last name to narrow their search

Error Correction

Rx Maintenance

New Rx

PharmacyRx

Rx Search

*Requires at least one Pharmacy Identifier and Rx Fill Dates

Prescriptions Number

Rx Number


78541

Prescriber

Last Name

Pharmacy Identifiers

☒ PH1111119

 Search

Clear

Prescriptions Fill Dates

From *

09/16/2017

To *

10/16/2017

3. The user will then be presented with the results of their search, which will display the prescription number as well as filled and written dates, the patient's name, and prescriber and pharmacy/dispensary information. Click the prescription number to proceed.

Rx Search Results

Prescription Number: 78541

Identifier(s): PH1111119

Rx Fill Dates: 09/16/2017-10/16/2017

Displaying 1 entry

Rx Number	Date Filled	Written At	Patient Name	Prescriber	Pharmacy Name	Pharmacy Identifier
78541	2017-10-12	2017-10-12	TEST PATIENT	ANOTHER DOCTOR	APPRISS PHARMACY	PH1111119

- Navigate to the appropriate section of the form to make the correction. For this example we will be navigating to the Prescriber section to correct the prescriber information.

Prescriber

First Name*

ANOTHER

Address One

Prescriber DEA #*

AM1111119

Middle Name

Address Two

Prescriber XDEA #

Last Name*

DOCTOR

City

DEA Suffix

Phone Number

State

Select State

Prescriber NPI #

Postal Code

State License #

- Make the correction, then scroll down to the bottom of the form and click "Submit"

Prescriber

First Name*

DIFFERENT

Address One

Prescriber DEA #*

BC1111119

Middle Name

Address Two

Prescriber XDEA #

Last Name*

DOCTOR

City

DEA Suffix

Phone Number

State

Select State

Prescriber NPI #

Postal Code


State License #

- The user will receive a successful message indicating the Rx was submitted for processing.

Menu

Jordan Pharmacist

Data > Rx Management > Error Correction



STATE
DEPARTMENT OF HEALTH


Powered by NarxCare

Error Correction

Rx Maintenance

New Rx

PharmacyRx



Success

Success! Rx was successfully submitted for processing. It may take a few minutes for the record to appear in a patient search.

DISMISS

7.2.2 Voiding Prescriptions

To void a prescription:

- Follow the above steps in section 6.2.1, [Correcting Prescriptions](#), to locate the prescription.
- Scroll down to the bottom of the form and click “Void”

Submit

Cancel

Void

- The user will need to confirm they wish to void the dispensation, select a void reason, and click submit.
 - voids cannot be undone, in the event the prescription should not have been voided, it will need to be resubmitted.

Void Dispensation

×

Are you sure you want to void this dispensation? This is a permanent change.

Please enter a void reason: Duplicate

Close

Void

7.3 New Rx

New Rx is a manual submission form to submit a new prescription. Required fields are indicated in bold and with a red asterisk to their right.

The form cannot be saved and must be completed near the time of creation to avoid loss of information. Dispensations cannot be submitted with errors, any errors or missing values will need to be corrected before the dispensation can be submitted.

If a required value or required values are left blank and the user attempts to submit the form, the form will indicate the errors in red and provide an error message. All required values must be entered and valid in order to submit the form.

The form will not retain previously submitted values, such as pharmacy (dispensary) name, address, or identifier, however depending on your browser you may be able to retain this information for future use.

Manual Submission Form

Patient

Patient Type: <input type="radio"/> Human <input type="radio"/> Animal		Animal Name* <input type="text"/>
First Name* <input type="text"/>	Address* <input type="text"/>	ID Type <input type="text"/>
Middle Name <input type="text"/>	Address Line 2 <input type="text"/>	ID Number <input type="text"/>
Last Name* <input type="text"/>	City* <input type="text"/>	Patient Location <input type="text"/>
DOB* <input type="text"/>	State* <input type="text"/>	Phone Number <input type="text"/>
Gender* <input type="text"/>	Postal Code* <input type="text"/>	

Pharmacy

Pharmacy Name* <input type="text"/>	Pharmacy DEA #* <input type="text"/>
Address* <input type="text"/>	Pharmacy NPI # <input type="text"/>
Address Line 2 <input type="text"/>	Pharmacy NCPDP # <input type="text"/>
City* <input type="text"/>	Pharmacy Chain Site ID <input type="text"/>
State* <input type="text"/>	Permit Number <input type="text"/>
Postal Code* <input type="text"/>	Contact Name <input type="text"/>
	Contact Phone <input type="text"/>

Prescriber

First Name* <input type="text"/>	Address One <input type="text"/>	Prescriber DEA #* <input type="text"/>
Middle Name <input type="text"/>	Address Two <input type="text"/>	Prescriber XDEA # <input type="text"/>
Last Name* <input type="text"/>	City <input type="text"/>	DEA Suffix <input type="text"/>
Phone Number <input type="text"/>	State <input type="text"/>	Prescriber NPI # <input type="text"/>
	Postal Code <input type="text"/>	State License # <input type="text"/>

Prescription

Prescription Number* <input type="text"/>	Electronic Rx Order # <input type="text"/>	Payment Type* <input type="text"/>
Fill Date* <input type="text"/>	Electronic Rx Reference # <input type="text"/>	Date Sold <input type="text"/>
Written Date* <input type="text"/>	RxNorm Code Type <input type="text"/>	Rx Transmission Form <input type="text"/>
Refills* <input type="text"/>	RxNorm Code <input type="text"/>	Directions <input type="text"/>
Authorized Refills* <input type="text"/>	Rx Serial # <input type="text"/>	Treatment Type <input type="text"/>
Days Supply* <input type="text"/>	Rx Serial # Issuer <input type="text"/>	Diagnosis Code (ICD-10) <input type="text"/>
Partial Fill <input type="text"/>	Quantity Prescribed <input type="text"/>	

Drug

NDC Number* <input type="checkbox"/> Compound <input type="text"/>	Quantity* <input type="text"/>	Units* <input type="text"/>
--	--	---------------------------------------

Pharmacist

First Name <input type="text"/>	Prescriber NPI # <input type="text"/>
Middle Name <input type="text"/>	State License # <input type="text"/>
Last Name <input type="text"/>	

Other (Dispensation Surrogates)

First Name <input type="text"/>	Patient Relationship <input type="text"/>
Middle Name <input type="text"/>	Drop-off/Pick-up Type <input type="text"/>
Last Name <input type="text"/>	Drop-off/Pick-up ID # <input type="text"/>

Submit

Cancel

7.4 PharmacyRx

PharmacyRx allows users at the dispensary to access a list of previously submitted prescriptions dispensed by the dispensary.

1. Navigate to **Menu > Rx Management** and click the **PharmacyRx** tab
2. Select the desired Pharmacy (dispensary) Identifier
3. Enter a date range for the report, and click “Search”

The screenshot shows the PharmacyRx interface. At the top, there are four tabs: "Error Correction", "Rx Maintenance", "New Rx", and "PharmacyRx". The "PharmacyRx" tab is selected. Below the tabs, there is a form titled "PharmacyRx". The form has two main sections: "DEA Numbers" and "Prescription Fill Dates". Under "DEA Numbers", there is a radio button next to "PH1111119". Under "Prescription Fill Dates", there are two date input fields: "From*" with the value "09/01/2017" and "To*" with the value "10/13/2017". At the bottom right of the form, there is a "Search" button with a magnifying glass icon.

4. The user will receive a report on dispensations filled by the pharmacy/dispensary within the requested time frame. The report will contain a section with the pharmacy/dispensary's information as well as a Dispensations table.
 - i) The Dispensations table can be filtered by any of its columns.
 - ii) If the user needs to change the date range of the report, they can do so by clicking the “Back” button at the top of the report.
5. If configured by the State Administrator, the user will be able to export the data into a .pdf or .csv file by clicking the icons at the top of the report.

Back

Powered by NarxCare

Error Correction

Rx Maintenance

New Rx

PharmacyRx

PharmacyRx

Report Prepared: 10/16/2017
 Date Range: 09/01/2017 – 10/13/2017

Download PDF

Download CSV

title

Street Address

City

State

Zip

Report Criteria
 Identifier Number
 PH1111119

Dispensations

Fill Date	Rx #	Name	Year of Birth	Drug Name	Qty	Supply	Refill Number	Prescriber Name	Pymt Type
10/13/2017	54555	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	5.0	5	0	DR, DOCTOR	paid
10/13/2017	54321	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	10.0	10	0	TEST, DOCTOR	paid
10/12/2017	86329	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	10.0	10	0	ANOTHER, DOCTOR	paid
10/12/2017	54321	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	10.0	10	0	ANOTHER, DOCTOR	paid
10/12/2017	78541	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	10.0	10	0	DIFFERENT, DOCTOR	paid
10/12/2017	09645	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	15.0	15	0	THE, DOCTOR	paid
10/11/2017	45216	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	30.0	30	0	THE, DOCTOR	paid
10/11/2017	12345	PATIENT, TEST	1945	HYDROCODON-ACETAMINOPHEN 5-325	30.0	30	0	JORDAN, DOCTOR	paid

8 Law Enforcement and Regulatory User Access: Insight Reports

For users registered under any of the roles in the “Law Enforcement” section, or licensing board users “Other” section of the [What Is a Requestor](#) section, a select number of reports are available within the AWAxE application. These include reports on prescriber activity, dispenser activity, and patient activity. All report requests require upload of case documentation (ex. Subpoena).

8.1 New Reports

To run a report:

1. Navigate to **Menu > Insight > New Report**
2. A list of reports and their associated descriptions are displayed. Please note your account may not have access to all of the below displayed reports.

PMP AWAxE Reports

Report Name	Description
Prescriber Activity Request	Displays a summary of prescriptions prescribed by specified DEA number and the corresponding patient and pharmacy information.
Dispenser Activity Request	Displays a summary of prescriptions dispensed at specified location and the corresponding patient and prescriber information.
Investigative Patient Request	Allows broader searches for a single or multiple patients by name, identification number, or address.

3. Click the name of the report you want to run.
4. Insert the desired information into the Request Purpose section.
5. Follow the steps to run the report as outlined below in the individual report sections.

Request Purpose
Investigation Type

Case Number

Case Comments

Primary Drug Category

Drug Product Name

- Upload the required documentation to the request (ex. Subpoena). All Reports require a document upload. Click “Choose files” to browse to your file location.

*** Upload Documentation**

Upload documents associated with this search request (e.g. subpoena).

Choose files...

[Max File Size: 15MB]

- Click the Run Report button. A Report Creation message is displayed on screen. The report will be listed in a status of “In Review” until approved by the administrator.

Success
The request has been forwarded to your admin for approval.

DISMISS

- Access the results by navigating to **Menu > Insight > Reports History**.

Advanced Options ▾

REPORT TYPE any

Search

Report Type	Key Parameters	Match Result	Requestor	Request Date	Status
Dispensary Activity Request	DEA: PH1111119	ENDOR PHARMACY	Jordan LE	04/02/2018 4:26 PM	In Review
Prescriber Activity Request Documents: view	DEA: AP1111119	Appriss Inc	Jordan LE	04/02/2018 4:04 PM	Ready
Investigative Search Request Documents: view	First Name: bob, Last Name: testpatient, Birthdate: 1900-01-01	1 Patients	Jordan LE	04/02/2018 3:59 PM	Ready

8.1.1 Prescriber Activity Request

- Navigate to **Menu > Insight > New Reports** and click “Prescriber Activity Request”
- Enter the DEA number or the name of the prescriber.

Prescriber*

DEA Number

OR

First Name

Last Name

If you are not getting results, it may require entry of the prescriber's professional suffix with their last name.
Example: Jones, MD

3. Enter the date range for the report. If necessary, you can also filter by drug schedule, drug categories, generic drug name, or patient.

Rx Written Date*

From:

12/11/2016

To:

12/11/2017

Drug

Schedule:

Categories

Select to add multiples

Generic Name

Patient

First Name

Last Name

DOB

MM/DD/YYYY

4. Upload required documentation to the request (ex. Subpoena). Click "Choose files" to browse to your file location.

* Upload Documentation

Upload documents associated with this search request
(e.g. subpoena).

Choose files...

[Max File Size: 15MB]

4. Click "Run Prescriber Activity." A successful message is displayed on screen. Navigate to **Menu > Insight > Reports History** to view the results of your search. The report will be listed in a status of "In Review" until approved by the administrator.



Success

The request has been forwarded to your admin for approval.

DISMISS

Report Results

Advanced Options ▾

REPORT TYPE any

Search

Report Requests					
Click on Report Type to view the report					
Report Type	Key Parameters	Match Result	Requestor	Request Date	Status
Dispensary Activity Request	DEA: PH1111119	ENDOR PHARMACY	Jordan LE	04/02/2018 4:26 PM	In Review
Prescriber Activity Request Documents: view	DEA: AP1111119	Appriss Inc	Jordan LE	04/02/2018 4:04 PM	Ready
Investigative Search Request Documents: view	First Name: bob, Last Name: testpatient, Birthdate: 1900-01-01	1 Patients	Jordan LE	04/02/2018 3:59 PM	Ready

Once the report has a status of “Ready,” click the “Prescriber Activity Request” link to view the results of the report.

Paul Doctor				
Street Address	Street Address 2	City	State	Zip
Report Criteria				
DEA Number	Prescriber First Name	Prescriber Last Name		
AD1111119	Paul	Doctor		
Summary				
Prescriptions:	4			
Patients:	3			
Pharmacies:	3			

The top of the report itself will have a prescriber table which will detail any names, DEA numbers, and available addresses associated with your prescriber search, as well as a summary of the prescriptions contained within the report to detail prescription, patient and pharmacy count at a quick glance. Above this are excel and PDF buttons for exporting, and if configured for your site, the ability to share the report with another administrator.

Prescriber Activity										
Last	First	DOB	Fill Date	Written Date	Drug Name	Qty	Supply	Store ID	Rx #	Pymt Type
Testpatient	Bob	01/01/1900	08/07/2017	08/07/2017	ALPRAZOLAM 2 MG TABLET	10.0	10	WALG7516	xx091	Comm Ins
patient	test	01/01/1901	04/11/2017	04/11/2017	GABAPENTIN 100 MG CAPSULE	30.0	30	Appr1119	1234567	Comm Ins
TESTPATIENT	ALICE	01/01/1900	12/19/2016	12/19/2016	ACETAMINOPHEN-COD #3 TABLET	3.0	3	Appr1119	AT1152500	Private Pay
TESTPATIENT	BOB	01/01/1900	12/15/2016	12/15/2016	HYDROCODON-ACETAMINOPHN 10-325	30.0	10	Dave1119	152847B	Comm Ins
Dispensers										
Store ID	Name	Address		City	State	Zip				
Appr1119	Appriss Pharmacy	10401 LINN STATION RD		LOUISVILLE	KY	40223				
Appr1119	Appriss Pharmacy	10401 LINN STATION RD		LOUISVILLE	KY	40223				
WALG7516	WALGREEN CO.	301 W MAIN ST		INDEPENDENCE	KS	67301				

The Prescriber Activity table will provide the prescription detail. You can sort it by any of its columns.

The Dispensers table will provide the dispensary name and address for any pharmacies that filled the prescriptions in the Prescriber Activity table.

Therapeutic Class Summary			
Therapeutic Class 4	Script Count	Patient Count	Pharmacy Count
BENZODIAZEPINES (ANXIOLYTIC, SEDATIV/HYP)	1	1	1
OPIATE AGONISTS	2	2	1
ANTICONVULSANTS, MISCELLANEOUS	1	1	1

A Therapeutic Class Summary table is provided as well for quick reference.

See the [Reports History](#) section for more information.

8.1.2 Dispensary Activity Request

1. Navigate to **Menu > Insight > New Reports** and click “Dispensary Activity Request”
2. Enter the DEA, NCPDP, or Pharmacy Name you’d like to search.

Request Criteria

Dispenser*

DEA Number

OR

Name

Dillon Pharmacy

NCPDP

3. Enter the date range for your search. You can also filter by drug schedule, category, generic drug name, or patient if necessary.

Rx Fill Date*	Drug	Patient
From <input type="text" value="12/29/2016"/>	Schedule <input type="text"/>	First Name <input type="text"/>
To <input type="text" value="12/29/2017"/>	Categories <input type="text" value="Select to add multiples"/>	Last Name <input type="text"/>
	Generic Name <input type="text"/>	DOB <input type="text" value="MM/DD/YYYY"/>

4. Upload the required documentation for your request (ex. Subpoena). Click “Choose files” to browse to your file location.

Upload Documentation*

Upload documents associated with this search request (e.g. subpoena).

[Max File Size: 15MB]

5. Then click “Run Dispenser Activity.” A successful message is displayed on screen. Navigate to **Menu > Insight > Reports History** to view the results of your search. The report will be listed in a status of “In Review” until approved by the administrator.



Success

The request has been forwarded to your admin for approval.

[DISMISS](#)

Report Results

Advanced Options ▾

REPORT TYPE any

Search

Report Requests

Click on Report Type to view the report

Report Type	Key Parameters	Match Result	Requestor	Request Date	Status
Dispensary Activity Request	DEA: PH1111119	ENDOR PHARMACY	Jordan LE	04/02/2018 4:26 PM	In Review
Prescriber Activity Request Documents: view	DEA: AP1111119	Appriss Inc	Jordan LE	04/02/2018 4:04 PM	Ready
Investigative Search Request Documents: view	First Name: bob, Last Name: testpatient, Birthdate: 1900-01-01	1 Patients	Jordan LE	04/02/2018 3:59 PM	Ready

Once the report has a status of “Ready,” click the “Prescriber Activity Request” link to view the results of the report.

Report Prepared: 12/21/2017
Date Range: 12/21/2016 – 12/21/2017

 Download PDF  Download CSV  Share Report

DILLON PHARMACY				
Street Address	City	State	Zip	
10515 W CENTRAL AVE	WICHITA	KS	67212	
Report Criteria				
Street Address	City	State	Zip	DEA Number
10515 W CENTRAL AVE	WICHITA	KS	67212	BD2447135
Summary				
Prescriptions:	8			
Patients:	5			
Prescribers:	4			

The top of the report itself will have a dispenser table which will detail the dispensary name, DEA number, and address associated with your dispensary search, as well as a summary of the prescriptions contained within the report to detail prescription, patient and prescriber count at a quick glance. Above this are excel and PDF buttons for exporting, and if configured for your site, the ability to share the report with another administrator.

Dispenser Activity											
Last	First	DOB	Fill Date	Drug Name	Qty	Supply	Written Date	Prescriber Name	Rx #		P
Carroll	Lucinda	10/31/1990	08/15/2017	CHEST CONGESTION RELIEF PE	801.0	214	08/01/2017	LLC GENOA HEALTHCARE OF KANSAS	fgT3DNEEkap4VlxB3QcG		M
Marquardt	Joshuah	05/19/2017	08/15/2017	TELMISARTAN 40 MG TABLET	658.0	740	07/26/2017	WALGREEN CO	K		C
Zulauf	Antone	03/31/2010	08/15/2017	MAPAP ARTHRITIS ER 650 MG CPLT	336.0	171	07/31/2017	STANFORD W GRIST, DVM	5		V C
Pollich	Rodrick	01/27/1985	08/15/2017	VENLAFAXINE HCL ER 75 MG CAP	954.0	45	07/27/2017	CRANFORDS DRUG STORE INC	xhLTHuZ		V C C
Doyle	Diego	09/16/1977	08/15/2017	VALSARTAN-HCTZ 320-25 MG TAB	534.0	331	07/31/2017	WOOLMARKET PHARMACY INC	1kX3vzfQu30HJcCCPg42Ls3o		C Ir
Zulauf	Antone	03/31/2010	08/15/2017	AMOXICILLIN 250 MG/5 ML SUSP	160.0	388	07/29/2017	ERIC M WOLFSON	Af4vklfFnnrWDZGA12CQ		M
Homenick	Jonatan	07/09/1961	08/15/2017	ENALAPRIL MALEATE 20 MG TAB	19.0	425	07/31/2017	DAVIS PHARMACY	6JeeW2V		V C
Kirlin	Luigi	10/13/1937	08/15/2017	HUMATROPE 12 MG	330.0	179	07/25/2017	ACCREDITO HEALTH GROUP	B2OKIOYIFFSHL1YHBIs		C

The Dispenser Activity table will provide the prescription detail. You can sort it by any of its columns.

The Prescribers table will provide the prescriber name, and address if available, for any prescribers that wrote the prescriptions in the Dispenser Activity table.

Therapeutic Class Summary			
SKELETAL MUSCLE RELAXANTS, MISCELLANEOUS	1	1	1
HIV NUCLEOSIDE, NUCLEOTIDE RT INHIBITORS	2	2	2
REPLACEMENT PREPARATIONS	2	2	2
BETA-ADRENERGIC BLOCKING AGENTS	12	10	12

A Therapeutic Class Summary table is provided as well for quick reference.

See the [Reports History](#) section for more information.

8.1.3 Investigative Patient Request

The Investigative Patient Request provides broader search capabilities as it allow you to search for a single patient or multiple patients by name, identification number, or address.

1. To run an investigative Patient Request, navigate to **Menu > Insight > New Reports** and click “Investigative Patient Request.”

Request Criteria

Patient*

First Name <input type="checkbox"/> Partial Search	Identification Number <input type="checkbox"/> Partial Search	Address: <i>Requires either City/State or Zip</i>	
<input type="text" value="bob"/>	<input type="text"/>	<input type="text" value="i.e 4300 N Broadway"/>	
Last Name <input type="checkbox"/> Partial Search	Phone Number	City	State
<input type="text" value="testpatient"/>	<input type="text" value="(000) 000-0000"/>	<input type="text"/>	<input type="text" value="v"/>
Date of Birth	Zip Code		
<input type="text" value="MM/DD/YYYY"/>	<input type="text"/>		

Rx Date*

Date Type: ☒ Written Date ☐ Fill Date

From

To

Drug

Schedule

2. Enter your patient criteria.

The minimum patient requirements are one of the following:

FN + LN

ID Number

Phone Number

Address + Zip Code

Address + City + State

3. Date Range is always required, and users can select from either written date or fill date. Users can filter by drug schedule if needed.
4. Upload the required documentation for your request (ex. Subpoena). Click "Choose files" to browse to your file location.

Upload Documentation*


Upload documents associated with this search request (e.g. subpoena).

Choose files...

[Max File Size: 15MB]

Search

- Click “Search.” A successful message is displayed on screen. Navigate to **Menu > Insight > Reports History** to view the results of your search. The report will be listed in a status of “In Review” until approved by the administrator.

 **Success**
The request has been forwarded to your admin for approval.

DISMISS

Report Results

Advanced Options ▾ **REPORT TYPE** any Search

Report Requests

Click on Report Type to view the report

Report Type	Key Parameters	Match Result	Requestor	Request Date	Status
Dispensary Activity Request	DEA: PH1111119	ENDOR PHARMACY	Jordan LE	04/02/2018 4:26 PM	In Review
Prescriber Activity Request Documents: view	DEA: AP1111119	Appriss Inc	Jordan LE	04/02/2018 4:04 PM	Ready
Investigative Search Request Documents: view	First Name: bob, Last Name: testpatient, Birthdate: 1900-01-01	1 Patients	Jordan LE	04/02/2018 3:59 PM	Ready

- Once the report has a status of “Ready,” click the “Investigative Search Request” link to view the results of the report.
- This will take you to a picklist to select from all patients that matched that search. Select your patient(s) and click “Run Report.”

Investigative Patient Results

Refine Search
1 matches found

☐ Select All
Select patient(s) to include in the report

☒ **Bob Testpatient** Date of Birth: 1900-01-01 Gender: unknown 1023 NOT REAL STREET WICHITA KS 67203

Run Report

The report begins with the patients table which will provide you with all the linked records the system was able to locate for the patient(s) you selected. Above the report you are able to export the results or share the report if configured. Below the patients table is a quick reference summary table of various counts.

Report Prepared: 12/18/2017
Date Range: 12/18/2016 – 12/18/2017

Download PDF Download CSV Share Report

Bob Testpatient

DOB: 01/01/1900

Gender: unknown

Patient Address One: 1023 NOT REAL STREET

Linked Records

Name	DOB	ID	Gender	Address
Bob Testpatient	01/01/1900	1	unknown	1023 NOT REAL STREET WICHITA KS 67203
BOB TESTPATIENT	01/01/1900	2	male	1023 NOT REAL ST WICHITA KS 67203

Report Criteria

First Name	Last Name
bob	testpatient

Summary

Prescriptions:

4

Prescribers:

3

Pharmacies:

4

Private Pay:

3

Active Daily MME:

0.0

The prescriptions table will display all pertinent information relating to the prescription, and can be sorted by any of its columns.

Prescriptions

Filled	ID	Written	Drug	QTY	Days	Prescriber	Rx #	Pharmacy	Refills	MME/D	Pymt Type
08/07/2017	1	08/07/2017	ALPRAZOLAM 2 MG TABLET	10.0	10	Paul Doctor	xx091	WALGREEN CO.	0		insurance
01/03/2017	2	01/03/2017	ACETAMINOPHEN-COD #3 TABLET	3.0	3	MULVANE PHARMACY	AT1152500	HOME CARE PLUS INC	0	4.5	paid
12/27/2016	2	12/27/2016	ACETAMINOPHEN-COD #3 TABLET	3.0	3	WALGREEN CO. CO.	AT1152500	RANDALL, DANIEL C DVM	0	4.5	paid
12/20/2016	2	12/20/2016	ACETAMINOPHEN-COD #3 TABLET	3.0	3	WALGREEN CO. CO.	AT1152500	Appriss Pharmacy	0	4.5	paid

Per CDC guidance, the conversion factors and associated daily morphine milligram equivalents for drugs prescribed as part of medication-assisted treatment for opioid use disorder should not be used to benchmark against dosage thresholds meant for opioids prescribed for pain.

Prescribers

Name	Address	City	State	Zip	Phone
WALGREEN CO. CO.	301 W MAIN ST	INDEPENDENCE	KS	67301	
Paul Doctor					
MULVANE PHARMACY	1008 SE LOUIS DR	MULVANE	KS	67110	

Dispensers

Pharmacy	Address	City	State	Zip	Phone
Appriss Pharmacy	10401 LINN STATION RD	LOUISVILLE	KY	40223	5028151000
HOME CARE PLUS INC	864 WILSON DR	RIDGELAND	MS	39157	
RANDALL, DANIEL C DVM	20 RAYFORD LN	GREENVILLE	SC	29609	
WALGREEN CO.	301 W MAIN ST	INDEPENDENCE	KS	67301	

A prescriber and dispensers table is listed below to relate the prescriptions in the prescriptions table to their associated prescribers and dispensers.

Therapeutic Class Summary					
Therapeutic Class 4	Script Count	Dispensary Count	Prescriber Count	Total Quantity	Total Days Supply
BENZODIAZEPINES (ANXIOLYTIC, SEDATIV/HYP)	1	1	1	10.0	10
OPIATE AGONISTS	3	3	2	9.0	9

A Therapeutic Class Summary table is provided as well for quick reference.

See the [Reports History](#) section for more information.

8.2 Reports History

Reports History is where all reports are stored. Users must navigate here to access any report that they have run.

To access Reports History, navigate to **Menu > Insight > Reports History**.

Reports have 4 status types: In Progress, Ready, In Review, and Rejected. In Review reports are pending Administrator approval. Rejected Requests retain the rejection reason. To see the rejection reason, hover over the “Rejected” message in red. To view the results of the report, click on the Report Name in the Report Type column.

Advanced Options ▾

REPORT TYPE any

Search

Report Requests

Click on Report Type to view the report

Report Type	Key Parameters	Match Result	Requestor	Request Date	Status
Dispensary Activity Request	DEA: PH1111119	ENDOR PHARMACY	Jordan LE	04/02/2018 4:26 PM	In Review
Prescriber Activity Request Documents: view	DEA: AP1111119	Appriss Inc	Jordan LE	04/02/2018 4:04 PM	Ready
Investigative Search Request Documents: view	First Name: bob, Last Name: testpatient, Birthdate: 1900-01-01	1 Patients	Jordan LE	04/02/2018 3:59 PM	Ready

Previously entered case numbers, comments, or documentation uploads can be viewed or downloaded by clicking the “View” button. To close, click “View” again.

Reports History can be filtered by the following:

Advanced Options ▴	REPORT TYPE any	Search													
<div>Report Type: <input type="radio"/> Dispenser Activity <input type="radio"/> Prescriber Activity <input type="radio"/> Investigative Search <input checked="" type="radio"/> Any</div> <div>Requestor First Name: <input type="text"/></div> <div>Requestor Last Name: <input type="text"/></div> <div>DEA: <input type="text"/></div> <div>NCPDP: <input type="text"/></div> <div>Request Date: <input type="text" value="MM/DD/YYYY"/></div>			<table><tr><th>Requestor</th><th>Request Date</th><th>Status</th></tr><tr><td>Jordan LE</td><td>04/02/2018 4:26 PM</td><td>In Review</td></tr><tr><td>Jordan LE</td><td>04/02/2018 4:04 PM</td><td>Ready</td></tr><tr><td>Jordan LE</td><td>04/02/2018 3:59 PM</td><td>Ready</td></tr></table>	Requestor	Request Date	Status	Jordan LE	04/02/2018 4:26 PM	In Review	Jordan LE	04/02/2018 4:04 PM	Ready	Jordan LE	04/02/2018 3:59 PM	Ready
Requestor	Request Date	Status													
Jordan LE	04/02/2018 4:26 PM	In Review													
Jordan LE	04/02/2018 4:04 PM	Ready													
Jordan LE	04/02/2018 3:59 PM	Ready													

9 Assistance and Support

9.1 Technical Assistance

If you need additional help with any of the procedures outlined in this guide, you can contact Appriss at:

1-844-442-4767

or

Create a support request using the following URL:

<https://apprisspmp.zendesk.com/hc/en-us/requests/new>

9.2 Administrative Assistance

If you have non-technical questions regarding the IA PMP AWA_R_xE System, please contact:

IA Board of Pharmacy

P: 515-281-5944

F: 515-281-4609

Email: terry.witkowski@iowa.gov or jennifer.tiffany@iowa.gov

Address: 400 SW 8th Street

Suite E

Des Moines, IA 50309-4688

10 Document Information

10.1 Disclaimer

Appriss has made every effort to ensure the accuracy of the information in this document at the time of printing. However, information may change without notice.

11 Introduction to NarxCare

NarxCare is a robust analytics tool and care management platform that helps prescribers and dispensers analyze real-time controlled substance data from Prescription Monitoring Programs (PMPs). The primary source of data for the system is PMP data. NarxCare automatically accesses the PMP data, analyzes it, scores it, and generates an interactive, patient-centered report with visual enhancements that enable providers to quickly comprehend the patient's controlled substance use history.

The NarxCare platform is designed to accommodate additional, non-PMP data sources such as claims data, registry data, continuity of care documentation, etc. As these data become available they will be visually incorporated as additional risk indicators and eventually be included in existing and new algorithms.

Every NarxCare report includes type-specific use scores for narcotics, sedatives, and stimulants. These scores are based on a complex algorithm with up to twenty, time-weighted, measurement points. The scores range from 000 to 999, with higher scores equating to higher numbers of prescribers, MME, pharmacies, and overlapping prescriptions.

An Overdose Risk Score, developed using advanced data science, is also included. This risk score ranges from 000-999 with higher scores equating to increased risk of unintentional overdose. Currently based on PMP data, the score will become more holistic in nature as additional data are added to the algorithm.

Data visualization is enhanced with a color coded graphical display of prescription data that is interactive allowing for increased detail when desired.

A Resources section provides tools that enable providers to link patients with treatment and easily obtain information documents that may be helpful as reference material or patient handouts.

12 Application Interface Overview

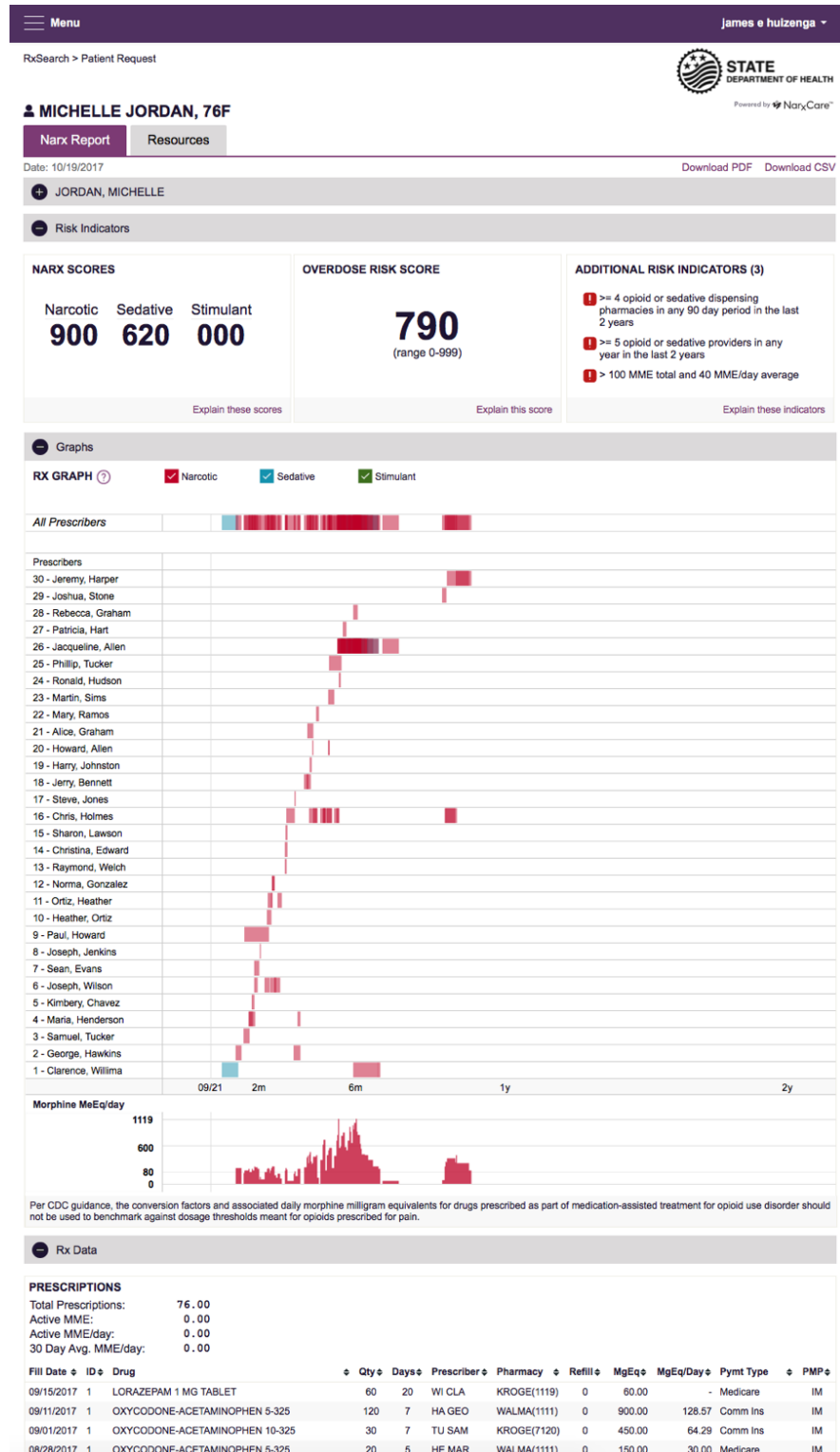
The NarxCare report interface is a modular design with several collapsible segments.

Header

Scores and
Indicators

Graphs

Full prescription detail




13.1.2 Patient Identifying Information


The patient's name, age in years, and sex are displayed above the navigation tabs. The first collapsible item of the Narx Report interface is a collapsible segment that contains additional information about the patient including Date of Birth and possible specific address information as well.

Menu

Current User

RxSearch > Patient Request

STATE
DEPARTMENT OF HEALTH
Powered by NarxCare™


 **MICHELLE JORDAN, 76F**

Narx Report

Resources

Date: 10/19/2017

[Download PDF](#) [Download CSV](#)


 JORDAN, MICHELLE

Linked Records

Name	DOB	ID	Gender	Address
MICHELLE JORDAN	1/5/1941	1	female	100 MAIN STREET ANYWHERE OH 45320

Report Criteria

First Name	Last Name	DOB
MICHELLE	JORDAN	1/5/1941


 Risk Indicators

13.1.3 Navigation tabs

Under the patient's name are two tab options labeled Narx Report and Resources. The default is the Narx Report. Clicking on the Resources tab will expose several treatment locator and document resources that may be useful in managing patient referrals or reviewing CDC guidelines.

Menu


RxSearch > Patient Request

 **MICHELLE JORDAN, 76F**

Narx Report

Resources

Date: 10/19/2017

 JORDAN, MICHELLE

Linked Records

Name	DOB	ID	Gender	Address
MICHELLE JORDAN	1/5/1941	1	female	100 MAIN STREE

13.1.4 Report download links

On the right side of the report below the state logo are two download links that allow the user to download a report PDF or a comma separated values (csv) file of the PMP data.



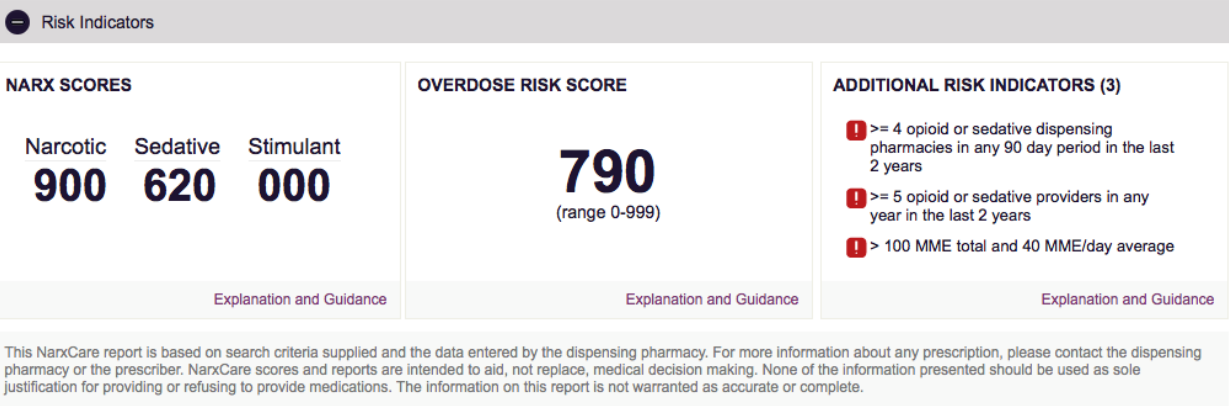
The screenshot displays a user interface for a report. At the top, a dark purple header bar contains the text "Current User" with a downward arrow. Below this, the "STATE DEPARTMENT OF HEALTH" logo is shown, featuring a circular seal with three stars and the text "STATE DEPARTMENT OF HEALTH". To the right of the logo, it says "Powered by NarxCare™". Below the logo, there are two links: "Download PDF" and "Download CSV". A light gray horizontal bar is positioned below these links. Underneath, a white box contains the label "Address" and the text "100 MAIN STREET ANYWHERE OH 45320".

13.2 Narx Report

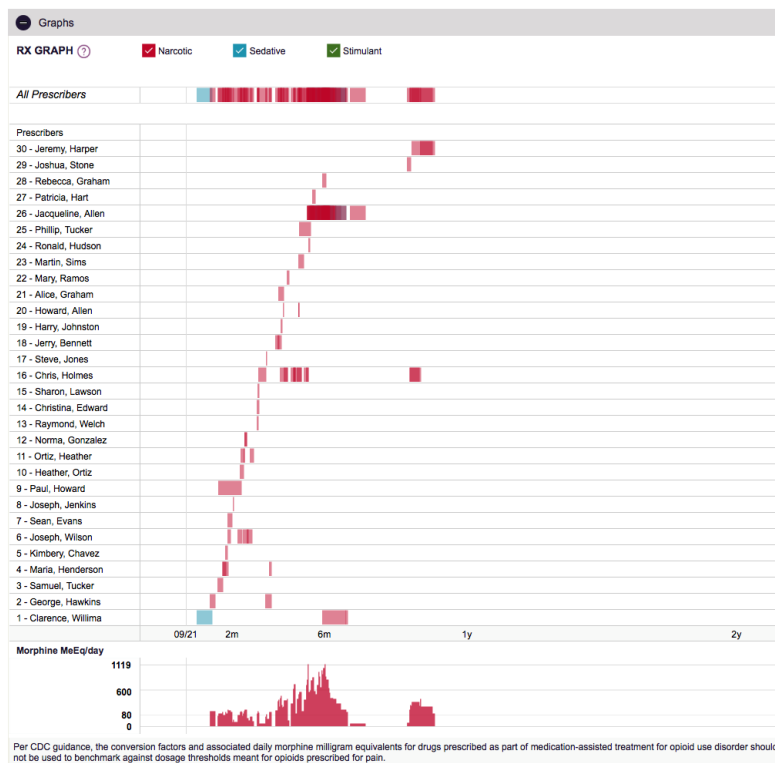
The body of the Narx Report contains several functional areas aimed at rapidly raising awareness of risk and prescription use patterns, and when required, individual prescription detail.

13.2.1 Scores and additional risk indicators

NarxCare includes a series of type specific use scores termed Narx Scores, an Overdose Risk Score, and Additional Risk Indicators at the top of the Narx Report. These scores and other elements are often automatically returned to the requesting system as discrete data. Requesting systems receiving such data can choose to display the scores within the native electronic health record or pharmacy management system, and many systems choose to display this data in the patient header, face sheet, or alongside patient vital signs. *More information on the scores and the additional risk indicators is available later in this document.*



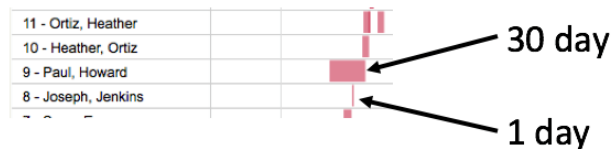
13.2.2 Rx Graph



The RxGraph is a key visualization instrument that allows providers to rapidly see important patterns and levels of use. Some key design elements include:

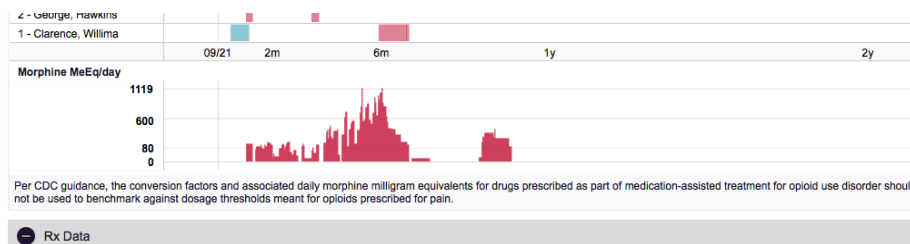
- Prescriptions are color coded and selectable at the top of the graph:
 - Narcotics (opioids) = Red
 - Sedatives (benzodiazepines, sleep aids, etc.) = Blue
 - Stimulants = Green
 - Other = Gray

- The RxGraph is *reverse* time ordered. The most recent prescriptions are on the left side of the graph and the oldest are on the right side of the graph.
- Each pixel in the graph represents 1 day. As a result, a 30-day prescription is represented by a rectangle about 1cm wide and a 1-3-day prescription appears as a narrow vertical bar.



- The RxGraph is interactive. Prescriptions can be clicked on or dragged over to see greater detail. Providers can also be clicked on to see greater detail.

A daily morphine milligram equivalency (MME) graph is also provided for a quick longitudinal view of daily MME. Abrupt changes in daily MME are often due to overlapping prescriptions. Similar graphs for sedatives and buprenorphine are also included when appropriate. Note that in 2017 the CDC removed all MME assignments for buprenorphine, as such, buprenorphine IS NOT included in MME calculations and are therefore excluded from the MME graph.



13.2.3 Prescription Detail

Each prescription dispensed to the patient is presented in a table format. Column headers are selectable. The prescriber and pharmacy fields have additional data available if the cursor is hovered over the element.

Rx Data											
PRESCRIPTIONS											
Total Prescriptions:		76.00									
Active MME:		0.00									
Active MME/day:		0.00									
30 Day Avg. MME/day:		0.00									
Fill Date	ID	Drug	Qty	Days	Prescriber	Pharmacy	Refill	MgEq	MgEq/Day	Pymt Type	PMP
09/15/2017	1	LORAZEPAM 1 MG TABLET	60	20	WI CLA	KROGE(1119)	0	60.00	-	Medicare	IM
09/11/2017	1	OXYCODONE-ACETAMINOPHEN 5-325	120	7	HA GEO	WALMA(1111)	0	900.00	128.57	Comm Ins	IM
09/01/2017	1	OXYCODONE-ACETAMINOPHEN 10-325	30	7	TU SAM	KROGER	0	60.00	64.29	Comm Ins	IM
08/28/2017	1	OXYCODONE-ACETAMINOPHEN 5-325	20	5	HE MAR	8649 THUNDER BRANCH WOOD EAST CAMBRIDGE OH 44221	0	30.00	30.00	Medicare	IM
08/26/2017	1	OXYCODONE-ACETAMINOPHEN 5-325	20	3	CH KIM	DEA: KG1111119	0	50.00	50.00	Medicare	IM
08/25/2017	1	HYDROCODONE-ACETAMINOPHEN 5-325	30	7	HE MAR	WALMA(1111)	0	60.00	21.43	Medicare	IM
08/22/2017	1	HYDROCODONE-ACETAMINOPHEN 5-325	20	4	WI JOS	RITE (5555)	0	100.00	25.00	Medicare	IM
08/20/2017	1	OXYCODONE HCL 10 MG TABLET	40	6	EV SEA	WALMA(1111)	0	600.00	100.00	Medicare	IM
08/18/2017	1	HYDROCODONE-ACETAMINOPHEN 5-325	4	1	JE JOS	WALL (1119)	0	20.00	20.00	Medicare	IM

13.2.4 Prescriber and Pharmacy Detail

All prescriber and pharmacy identities are presented in a table with additional practice and location information available for review.

PROVIDERS						
Total Providers: 30						
Name	Address	City	State	Zipcode	DEA	
ALICE, GRAHAM	4026 IRON HOLLOW	HANNIBAL	OH	44879	AG5511111	
CHRIS, HOLMES	5805 GREEN TURNABOUT	FREDERICK	OH	45270	CH5511111	
CHRISTINA, EDWARDS	9912 DUSTY BARN RANGE	MAHONING	OH	45152	CE5511111	
CLARENCE, WILLIAMSON	4256 NOBLE FOREST WALK	CHASE	OH	43129	CW5511111	
GEORGE, HAWKINS	7728 QUIET EXT	FISHER	OH	43897	GH5511111	
LARRY, JOHNSON	4518 HAZY WILLOW LENSE	HOPE	OH	45514	LJ5511111	

PHARMACIES						
Total Pharmacies: 11						
Name	Address	City	State	Zipcode	DEA	
CVS	2890 COLONIAL AVE	DAYTON	OH	45419	CV5555555	
CVS	4322 GENTLE DALE PIKE	POST BOY	OH	43062	CV5511111	
KERR	808 SLEEPY QUAIL DELL	RICHFIELD	OH	44829	KR0017120	
KERR	7731 STONY MANOR	BUTLER	OH	44436	KE1111119	
KROGER	8649 THUNDER BRANCH WOOD	EAST CAMBRIDGE	OH	44271	KG1111119	
KROGER	6518 HAZY FOX HARBOUR	GEYER	OH	44168	KK0017120	

13.3 Resources

The Resources tab aggregates additional functionality and provider and patient information sheets for easy access.

13.3.1 MAT locator

An MAT locator is provided that quickly creates a list of the 30 closest providers who are listed in the Substance Abuse and Mental Health Administration (SAMHSA) buprenorphine treatment locator database. The patient's zip code is pre-populated but can be edited. Clicking on the submit button automatically generates a PDF that can be viewed and printed.

13.3.2 CDC documents

A series of CDC documents pertaining to both providers and patients are available for quick reference and printing if desired.

Access to Treatment

Mat Providers

Find the 30 closest MAT providers for this patient. The patient's zip code is prep-populated if available. [View more information about the treatment locator.](#)

Search for providers near:

Zip Code

45320

Submit

Educational Resources

INFORMATIONAL DOCUMENTS

Click the associated link and print. [View more information about resources.](#)

What You Need to Know

PRESCRIPTION OPIOIDS: WHAT YOU NEED TO KNOW

Prescription opioids can be used to help relieve moderate to severe pain and are often prescribed following a surgery or injury or for certain health conditions. These medications can be an important part of treatment but also come with serious risks. It is important to work with your health care provider to make sure you are getting the safest, most effective care.

[What are the risks and side effects of opioid use?](#)

Opioids and Chronic Pain

PROMOTING SAFER AND MORE EFFECTIVE PAIN MANAGEMENT

UNDERSTANDING PRESCRIPTION OPIOIDS

Opioids are used to control moderate to severe pain. However, they come with the risk of addiction and can have long-lasting effects on the brain. It is important to understand the risks of opioid use and to work with your health care provider to manage pain safely.



Pregnancy and Opioids

PREGNANCY AND OPIOID PAIN MEDICATIONS

Women who take opioid pain medications should be aware of the possible risks during pregnancy.



14 Narx Scores

14.1 Overview

The NarxCare application delivers several elements of discrete data and a visually enhanced, interactive PMP report. Contained on the report, and delivered as discrete data, are three type-specific *use* scores termed Narx Scores. These Narx Scores numerically represent the PMP data for a patient.

Narx Scores are calculated for narcotics (opioids), sedatives, and stimulants and have the following characteristics:

1. Each Score is three digits and ranges from 000-999
2. The last digit of each Score represents the number of active prescriptions of that type. For example, a Narcotic Score of 504 indicates the patient should have 4 active narcotic prescriptions according to dispensation information in the PMP.
3. The scores *correspond* to the number of literature based risk factors that exist within the PMP data. These risk factors include:
 - a. The number of prescribers
 - b. The number of pharmacies
 - c. The amount of medication dispensed (often measured in milligram equivalencies)
 - d. The number of times prescriptions of a similar type overlap from different prescribers.
4. The time elapsed for any risk factor serves to decrease its contribution to the score. For example, 1000 morphine milligram equivalencies (MME) dispensed within the last month will elevate the score *more than* 1000 MME dispensed 1 year ago.
5. The distribution of Narx Scores for patients found in a PMP is approximated as follows:
 - a. 75% score less than 200
 - b. 5% score more than 500
 - c. 1% score more than 650

The Narx Scores were designed such that:

- A. Patients who use small amounts of medication with limited provider and pharmacy usage will have **low scores**.
- B. Patients who use large amounts of medications in accordance with recommended guidelines (single provider, single pharmacy, etc.) will have **mid-range scores**.
- C. Patients who use large amounts of medications while using many providers and pharmacies, and with frequently overlapping prescriptions will have **high scores**.

14.2 Narx Score Algorithm

Relative Scoring

Narx Scores represent a *relative scoring* system wherein the risk factors representing use within a PMP report are counted *and then converted* to a reference value that ranges from 0-99. These reference values correlate with a percentile measurement of that use within the PMP population.

A single point measurement of total MME in the last 60 days can be used to illustrate this concept further using the following three patients:

Patient A: 160 MME

Patient B: 4800 MME

Patient C: 1050 MME

If we were to place these three patients on a line of relative risk we could intuit a linear relationship based on MME and they could be depicted as follows:



This depiction has no boundaries to the left or right so these patients could just as easily be drawn as follows:



The NarxCare algorithm uses a unique strategy to establish boundaries of use by converting all measured variables, such as 60 day MME, to a scaled value between 0 and 99. This was done by evaluating a large PMP population and measuring the 60 day MME value for every patient. This set of data was then used to create a reference table roughly equating to a percentile in the population. If we add the scaled value to each example patient's 60 day MME we get:

Patient A:	160 MME		20
Patient B:	4800 MME		90
Patient C:	1050 MME		65

If we apply these new scaled values to our risk diagram and create a left and right boundary of 0 and 99 we get:



Interestingly, the population based scaled values indicate that Patient B and C are closer to each other than might otherwise be suspected. In this case, we can also say that Patient B has used more MME in the last 60 days than 90% of the rest of the PMP population.

Time periods

The NarxCare algorithm evaluates a PMP record using 4 different, overlapping time periods. In each time period the risk factor being evaluated is tabulated and then converted to a scaled value. Here is an example of a provider reference table.

Prescribers	2mo Scaled	6mo Scaled	1yr Scaled	2yr Scaled
0	0	0	0	0
1	19	12	8	6
2	36	22	16	11
3	51	32	23	16
4	64	41	30	21
5	75	49	37	26
6	85	57	43	30
And so on ...				

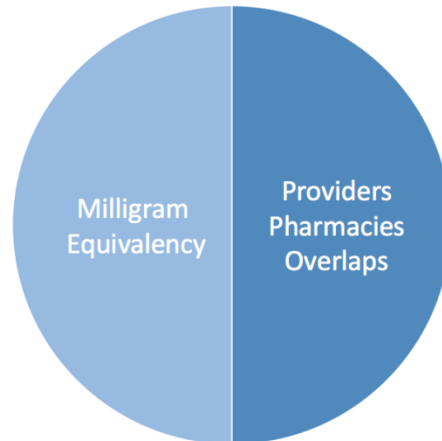
These reference tables exist for all the risk factors being evaluated, and cover all 4 time periods. In general, as the raw value count (i.e. number of prescribers) increases, so does the reference value (up to 99 maximum). As the time period increases the scaled value decreases.

Prescriber Count	2mo Scaled	6mo Scaled	1 yr Scaled	2yr Scaled
Pharmacy Count	2mo Scaled	6mo Scaled	1 yr Scaled	2yr Scaled
Morphine MME	2mo Scaled	6mo Scaled	1 yr Scaled	2yr Scaled
Sedative LME	2mo Scaled	6mo Scaled	1 yr Scaled	2yr Scaled
0	0	0	0	0

Overlap Days	2mo Scaled	6mo Scaled	1 yr Scaled	2yr Scaled
0	0	0	0	0
1	3	2	1	1
2	6	4	3	2
3	9	5	4	3
4	11	7	6	4
5	14	9	7	5
6	16	10	8	6
And so on ...				

Weighting

A Narx Score is calculated as a weighted average of the scaled values. A 50% weighting is applied to the milligram equivalencies with the remaining risk factors making up the other 50%.



This type of weighting results in several reliable relationships. If we think of milligram equivalency as *consumption* and the combination of providers, pharmacies, and overlaps collectively as *behaviors*, we can intuit the following score categories.

	<u>Consumption</u>	<u>Behaviors</u>	<u>Narx Score</u>
Patient A	Low	Low	Low

Patient B	Low	High	Mid
Patient C	High	Low	Mid
Patient D	High	High	High

It is important to understand that there are several different patterns of user that can result in the same score. It is always necessary to look at the actual PMP data to determine what use patterns exist that have resulted in the Narx Score presented.

Algorithm and Score Computation

The steps involved with calculating a Narx Score are as follows:

1. Determine the raw values for all time periods for all variables
2. Convert all raw values to scaled values
3. Average the scaled values for each risk factor for all time periods
4. Determine weighted average
5. Add (concatenate) the number of active prescriptions.

Using a sample patient as an example to illustrate the calculation of a Narcotic Score:

1. Determine the raw values for all time periods for all variables.

	60 days	6 mos	1 year	2 years
Prescribers	6	9	15	15
Pharmacies	4	4	6	6
MME	1640	5408	7358	7364
LME	0	0	0	0
Overlaps	17	55	65	65

2. Convert all raw values to scaled values.

	60 days	6 mos	1 year	2 years
Prescribers	85	76	84	64
Pharmacies	78	56	62	49
Morphine milligram eq	74	87	88	87
Lorazepam milligram eq	0	0	0	0
Overlaps	41	70	64	52

3. Average the scaled value for each risk factor for all time periods.

	60 days	6 mos	1 year	2 years	Avg
Prescribers	85	76	84	64	77
Pharmacies	78	56	62	49	61
MME	74	87	88	87	84
LME	0	0	0	0	0
Overlaps	41	70	64	52	57

4. Calculate the weighted average.

	60 days	6 mos	1 year	2 years	Avg	Wt	
Prescribers	85	76	84	64	77	1	77
Pharmacies	78	56	62	49	61	1	61
MME	74	87	88	87	84	3	252
LME	0	0	0	0	0	1	0
Overlaps	41	70	64	52	56	2	114
Weighted Average (sum/8)							63

5. Add (concatenate) the number of active prescriptions

	60 days	6 mos	1 year	2 years	Avg	Wt	
Prescribers	85	76	84	64	77	1	77
Pharmacies	78	56	62	49	61	1	61
MME	74	87	88	87	84	3	252
LME	0	0	0	0	0	1	0
Overlaps	41	70	64	52	56	2	114
Weighted Average (sum/8)							63
Number of Active Narcotic Prescriptions							<u>2</u>
Narcotic Score							63<u>2</u>

14.3 Clinical Application

In work-flow use

Narx Scores are intended to be delivered into workflow automatically as discrete data and be easily viewable within a patient's record. Many systems choose to place the scores in the patient header, or alongside the patient's vital signs.

Narx Scores are best viewed at the beginning of a patient encounter, as such they should be obtained at or near the time a patient is registered.

General Considerations

- The primary purpose of providing Narx Scores is to raise provider awareness to the associated PMP data available for review.
- Concerning Narx Scores are intended to trigger a *discussion*, **not a decision**. If a Narx Score raises concern the recommended course of action is to evaluate the PMP data, review any additional pertinent data, and discuss any concerns with the patient.
- Just as there is no single blood pressure that can be considered *normal* for all people, there is no Narx Score that is *normal*. A Narx Score must be applied to the clinical scenario before evaluating appropriateness. For example, a blood pressure of 120/80 can simultaneously be:
 - Inappropriate for a 2-month-old infant
 - Appropriate for a 20-year-old woman
 - Inappropriate for an elderly patient with an average daily blood pressure of 200/100
- Narx Scores are distributed within the PMP population as follows:
 - 75% of patients score below 200
 - 5% of patients score above 500
 - 1% of patients score above 650
 -

Example Use Cases

Narx Scores can be used to great effect in certain clinical scenarios. Again, the recommended course of action is to seek additional information and discuss concerns with the patient.

Case A – An 17y/o male basketball player with other significant history presents with a severe ankle sprain. His Narx Scores are:

Narcotic
000

Sedative
000

Stimulant
000

Important consideration: If considered for an opioid due to the severity of injury, this may be the patient's first exposure to the effects of an opioid. Recommend thorough review of the risks and benefits with the patient and consideration of an informed consent process.

Case B – an 81 y/o female presents with decreased level of consciousness following a fall where she suffered a closed head injury. Her Narx Scores are:

Narcotic

Sedative

Stimulant

Important Consideration: Many elderly patients are on chronic opioids and benzodiazepines. The use of opioids and benzodiazepines for this patient may have contributed to her fall. The patient may be taking enough medication to develop anxiety seizures due to benzodiazepine withdrawal, complicating the medical picture.

Case C – A 36 y/o male patient with mild chronic back pain frequently treated with opioids presents for a medication refill. On review of the PMP record the patient has been to 17 different prescribers in the last year. His Narx Scores are:

Narcotic
671

Sedative
240

Stimulant
000

Important Consideration: Many patients obtain medications through multiple different providers. This can be due to the patient being seen in a clinic that is staffed by different providers, or can be due to *access to care* issues requiring visits to urgent care centers or emergency departments.

Score Based Guidance

<u>Score/Range</u>	<u>Notes</u>	<u>Recommendations*</u>
000	This may be the first prescription of this type for the patient.	Discuss risks/benefits of using a controlled substance. Consider informed consent.
010-200	Approximately 75% of scores fall in this range. Occasionally, patients in this score range have a remote history of high usage (> 1 year ago).	Review use patterns for unsafe conditions. Discuss any concerns with patient. See guidance below If previously high usage exists with recent abstinence, consider risk/benefits of new prescriptions
201-650	Approximately 24% of scores fall in this range.	Review use patterns for unsafe conditions.

		Discuss any concerns with patient. See guidance below.
> 650	<p>Approximately 1% of scores fall in this range.</p> <p>Some patient records may have a score in this range and <i>still be within prescriber expectations</i>.</p> <p>Many patient records include some level of multiple provider episodes, overlapping prescriptions, or elevated milligram equivalency.</p>	<p>Review use patterns for unsafe conditions.</p> <p>If multiple providers involved in unsafe prescribing discuss concern with patient and consider contacting other providers directly.</p> <p>If multiple pharmacies involved in unsafe prescribing discuss concern with patient and consider pharmacy lock-in program.</p> <p>If overlapping medications of same or different type, discuss concern with patient and consider taper to lower dose and/or discontinuation of potentiating medications.</p> <p>If patient has evidence of a substance use disorder, consider inpatient admit or referral for outpatient evaluation and treatment.</p>

15 Overdose Risk Score

15.1 Overview

The NarxCare application delivers several elements of discrete data and a visually enhanced, interactive PMP report. Contained on the report, and delivered as discrete data, is an Overdose Risk Score (ORS). This score numerically represents the risk of unintentional overdose death.

The ORS has the following characteristics:

1. The Score is three digits and ranges from 000-999
2. Risk approximately doubles for every 100-point increase in the score.
3. Using patients who score 0-199 as a referent group the odds ratio associated with successive 100 point bins is as follows: [new table coming]

ORS	Odds Ratio of Unintentional Overdose Death
000-199	1
200-299	10
300-399	12
400-499	25
500-599	44
600-699	85
700-799	141
800-899	194
900-999	329

15.2 ORS Algorithm

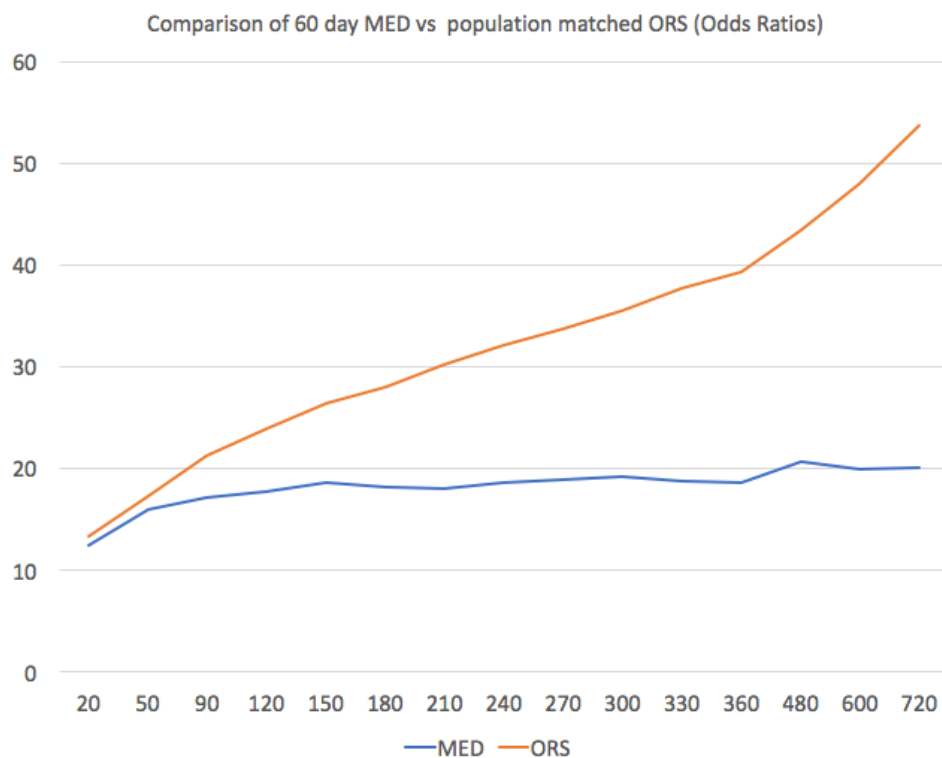
The ORS algorithm was derived using machine learning and other predictive techniques applied to a large case series of over 5,000 unintentional overdose deaths. For the first version of the score, more than 70 PMP variables were evaluated with 12 chosen for the final model. Subsequent revisions of the model have included evaluation of 1,000s of variables, and efforts to include non-PMP data such as criminal justice information, claims data, overdose registry data, etc. are ongoing. A specific characterization of the current variables and coefficients is beyond the scope of this document. In general, the variables that have shown to be predictive of unintentional overdose death include:

- The number of pharmacies visited per unit time
- Maximum morphine milligram equivalency (MME) in the last year
- The number of prescribers in the last 2 years
- Various slopes of opioid and sedative use
- Various slopes of prescriber usage

This section will be updated when new types of variables are incorporated and/or new sets of data are included.

15.3 Clinical Application

The ORS is intended to eventually provide a holistic estimate of overdose risk. At the current time, the risk assessment does not incorporate any data other than PMP usage. This aligns the clinical application of the score with other sources of overdose risk assessment based on PMP data such as number of pharmacies visited in the last 90 days, or daily morphine equivalent dose (MED). The ORS performs much better than estimates using only one variable. For example, when comparing the utility of average MED in the last 60 days to the ORS, one can easily see that while MED does have a dose response curve, the ORS has markedly higher performance.



The absolute risk of death from unintentional overdose is very low in the population of patients found in a PMP. Even though the annual unintentional overdose death rate is unacceptably high, measured in the thousands for many states, the number of people using controlled substances in those same states are in the multiple millions. Patients on elevated doses of medication are also prevalent and have a low overall incidence of unintentional overdose death. For example, in evaluating average daily MED over a period of 60 days in one state, the following death rates were found:

60-day MED avg	Decedents	Living	Death Rate
90 MED	1,008	162,231	0.6%
150 MED	722	94,681	0.8%
480 MED	144	13,693	1.0%

The results of this analysis equate the Center for Disease Control's (CDC) recommended maximum 90 MED for chronic opioid use to an expected death rate of just 0.6%. It isn't until you get to an avg MED of 480 that the death rate reaches 1% and at that level there are over 13,000 patients in the PMP database.

One method of incorporating the ORS into clinical practice is to use a value of 650 as a threshold approximately equivalent to the CDC's recommended maximum of 90 MED. Just as patients who are above 90 MED are often evaluated for dose reduction, patients above a score of 650 may similarly be considered for:

1. Substance Use Disorder evaluation and treatment (if appropriate)
2. Discontinuation of potentiating drugs (if present)
3. Dose reduction
4. Provider Lock-in
5. Pharmacy Lock-in
6. Consideration of non-opioid therapy

Score Based Guidance

The overdose risk score (ORS) can be applied to clinical practice in a manner analogous to daily morphine equivalent dose (MED). The CDC opioid prescribing guidelines recommend naloxone be considered at 50 MED and that most patients should be treated at a dose of 90 MED or less. Using an equivalent population methodology, the following ORS ranges can be associated with CDC MED based guidance.

<u>Score</u>	<u>Approximate CDC MED Equivalent</u>	<u>Guidance*</u>
--------------	---------------------------------------	------------------

< 010-440	< 50 MED	<p>Consider other sources of risk beyond PMP data.</p> <p>See below</p>
450 - 650	50 MED (or more)	<p>Consider naloxone prescription</p> <p>See below</p>
> 650	90 MED (or more)	<p>Consider naloxone prescription</p> <p>Review use patterns for unsafe conditions.</p> <p>If multiple providers involved in unsafe prescribing discuss concern with patient and consider contacting other providers directly.</p> <p>If multiple pharmacies involved in unsafe prescribing discuss concern with patient and consider pharmacy lock-in program.</p> <p>If overlapping medications of same or different type, discuss concern with patient and consider taper to lower dose and/or discontinuation of potentiating medications.</p> <p>If patient has evidence of a substance use disorder, consider inpatient admit or referral for outpatient evaluation and treatment.</p>

16 Additional Risk Indicators

16.1 Overview

The NarxCare application delivers several elements of discrete data and a visually enhanced, interactive PMP report. Contained on the report, and delivered as discrete data, are a set of Additional Risk Indicators. These indicators may be determined by the state PMP and are felt to have stand-alone value.

This section is intended to aggregate important information from multiple sources of data. These data sources may include PMP data, claims data, overdose registry data, continuity of care documents, and criminal justice.

There are currently three PMP based indicators:

- More than 5 providers in any 365-day period
- More than 4 pharmacies in any 90-day period
- More than 40 MED average and more than 100 MME total at any time in the previous 2 years

These indicators are based on the following literature:

Provider red flag: Hall AJ, Logan JE, Toblin RL, et al. Patterns of Abuse Among Unintentional Pharmaceutical Overdose Fatalities. *JAMA*.2008;300(22):2613-2620. doi:10.1001/jama.2008.802.

Pharmacy red flag: Zhou Yang, Barth Wilsey, Michele Bohm, et al. Defining Risk of Prescription Opioid Overdose: Pharmacy Shopping and Overlapping Prescriptions Among Long-Term Opioid Users in Medicaid. *The Journal of Pain* , Volume 16 , Issue 5 , 445 – 453.

40 MED red flag: Leonard Paulozzi, Edwin Kilbourne, Nina Shah, et. al. A History of Being Prescribed Controlled Substances and Risk of Drug Overdose Death. *Pain Medicine* Jan 2012, 13 (1) 87-95; DOI: 10.1111/j.1526-4637.2011.01260.x.

16.2 Clinical Application

PMP based indicators typically corroborate any concerns raised by Narx Scores and Overdose Risk Score (ORS).

When available, additional risk indicators sourced from non-PMP data sources may represent other dimensions of risk such as past heroin use, substance use disorder, previous overdose, etc.

When non-PMP indicators become routinely available, they will be modeled into the ORS and it may then be the case that a patient may have low Narx Scores (due to low use of prescribed controlled substances) BUT have an elevated ORS (due to high risk associated with non-PMP data).

In all cases, if a provider determines that inappropriate risk exists for a patient, they should seek additional information, discuss the risk concern with the patient, and choose appropriate medical care options that are in the best interest of the patient.

Indicator Based Guidance

<u>Indicator</u>	<u>Guidance*</u>
More than 5 providers in any year (365 days)	<p>Review use patterns for unsafe conditions.</p> <p>If multiple providers involved in unsafe prescribing discuss concern with patient and consider contacting other providers directly.</p>
More than 4 pharmacies in any 90 day period	<p>Review use patterns for unsafe conditions.</p> <p>If multiple pharmacies involved in unsafe prescribing discuss concern with patient and consider pharmacy lock-in program.</p>
More than 40 MED per day average and more than 100 MME total	<p>Review use patterns for unsafe conditions.</p> <p>consider taper to lower dose and/or discontinuation of potentiating medications.</p>
If all 3 indicators present	<p>Review use patterns for unsafe conditions.</p> <p>If multiple providers involved in unsafe prescribing discuss concern with patient and consider contacting other providers directly.</p> <p>If multiple pharmacies involved in unsafe prescribing discuss concern with patient and consider pharmacy lock-in program.</p> <p>If overlapping medications of same or different type, discuss concern with patient and consider taper to lower dose and/or discontinuation of potentiating medications.</p> <p>If patient has evidence of a substance use disorder, consider inpatient admit or referral for outpatient evaluation and treatment.</p>

